



Clerk to the Parish Council: Mrs. A Shepherd **Assistant Clerk Community** Mrs. K Welsh
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Parish Council website: www.westmonktonparishcouncil.gov.uk **Monkton Matters website:** www.monktonmatters.co.uk

21st April 2026

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 28th April 2026 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/81260333230>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd
Clerk to the Parish Council

AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities.
- 2) To note:
 - a) Declarations of Interest
 - b) Dispensation Requests
 - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 14th April 2026 **(R)**

Meeting will be adjourned

Public Question Time

Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.

Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.

Meeting will reconvene

- 4) Planning
 - a) To consider any planning applications (listed on Somerset Council website) **(R)**
48/26/0013: Variation of Condition No. 02 (approved plans) of application 48/25/0004 to reflect the inclusion of the MVHR and associated extract grilles to the west elevation at Swingbridge House, 1 Swingbridge, Bathpool
48/26/0015: Variation of Condition No. 02 (approved plans) of application 48/23/0021 for relocating of dwelling (Plot 3) by 2m to the north, shortening of basement floor plan with removal of swimming pool, retention of garage at basement level and reduction of overhang to the East, northern range of first floor partially removed by 5m in length and re-working of elevations including fenestration and materials at Uplands, Church Hill, West Monkton
 - b) To note that Planning decisions made are available on Somerset Council website filed under the application number
- 5) Projects
 - a) Poppy of Honour update; 2026 events schedule
 - b) Hyde Park Sports Ground; feedback from Sports Pitch Committee meeting on 21st April and consider recommendations. Car park and drainage works quotations **(R)**
 - c) MH2 Update;
 - d) Bridgwater Road Football Pitch; update
- 6) Community:
 - a) General update.
 - b) Cuppa with a Copper – 29th April – Cllr attendance.
 - c) Wellbeing Wednesday proposal.
 - d) Youth provision update.

- e) Detached Sports Sessions proposal.
- f) Events Update; feedback Easter Egg Hunt and Swish event and from the Events Working Group Meeting on 23rd April.

7) Environment

- a) Church Hill improvements; update
- b) 20mph speed limit extension; update
- c) Monkton Heathfield Road Traffic Calming; update

8) Assets

- a) The Heathfields POS (MH1) ; Update, Feedback from Management Company AGM.
- b) Country Park and Somerset Wood;
 - (i) General update; shrubs and trees from sports pitches available for Country Park.
 - (ii) Lottery Project Progress Report.
- c) BACH update; solar panel installation update.
- d) Community Fridge update;
- e) Community Garden update;

9) Parish Council

- a) Feedback from staff appraisals including Admin and Events Assistant consideration of amendment to job description and title to include 'Assistant Responsible Financial Officer' and reflect in pay. Future plans / training requirements **(R)**
- b) Apprenticeship consideration.

10) Other matters for report only – items for discussion - no decision

- a) Items for next meeting agenda - by Monday 4th or 19th May 2026.
- b) Dates to note over the next 14 days

11) Dates of forthcoming meetings:

Parish Council:

Second Tuesday in the month (Business focused meeting)

2026: 12th May (Annual PC Meeting), 9th Jun, 14th Jul, 11th Aug, 8th Sept, 13th Oct, 10th Nov, 8th Dec.

Fourth Tuesday in the month (Community / project focused meeting)

2026: 26th May, 23rd Jun, 28th Jul, 22nd Sept, 27th Oct, 24th Nov.

Audit Working Party: 24th July 2026 at 9.30am.

Annual Parish Meeting: TBC March 2027 at 7pm

BACH Committee 5th June 2026 at 10am

Budget and Precept Working Group: November 2026 at 7pm

Sports Pitch Committee 19th May 2026 at 9.30am

Somerset Wood Joint Committee TBC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

(R) = Resolution to be considered / required.