Guidance for Youth Café Leaders

1. Role & Purpose

- Be a positive role model: Show kindness, respect, and enthusiasm in everything you do.
- Support younger attendees: Offer help, encouragement, and make sure everyone feels included.
- Assist with activities: Help set up, run, and tidy away activities, making them fun and safe.

2. Key Responsibilities

- Welcome and include: Greet new attendees warmly, introduce them to others, and help them settle in.
- Encourage participation: Invite quieter members to join in, but never pressure them.
- Be attentive: Notice if someone looks left out or upset, and gently check in.
- Support staff: Follow instructions from adult leaders and ask if you're unsure.

3. Communication & Conduct

- Listen actively: Pay attention when someone speaks, and show you value their ideas.
- Use positive language: Encourage others with kind words and avoid negativity.
- Respect boundaries: Be mindful of personal space and treat everyone equally.
- Stay professional: Remember you're in a leadership role—set the tone for good behaviour.

4. Safety & Care

- Look out for wellbeing: If someone seems upset or unsafe, let an adult leader know.
- Follow safety rules: Be aware of café guidelines and help others stick to them.
- Stay calm in challenges: If problems arise, don't try to solve them alone—get support.

5. Personal Growth

- Learn by doing: Each activity is a chance to grow your leadership skills.
- Ask for feedback: Check in with adult leaders on how you're doing and how to improve.
- Encourage each other: Support fellow young leaders—teamwork makes everything easier.

Closing Note: Being a Youth Café leader is about creating a welcoming, safe, and fun space for everyone. You don't need to have all the answers—just bring your energy, kindness, and willingness to help