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**Parish Council website:** [www.westmonktonparishcouncil.gov.uk](http://www.westmonktonparishcouncil.gov.uk) **Monkton Matters website:** [www.monktonmatters.co.uk](http://www.monktonmatters.co.uk)

16<sup>th</sup> July 2025

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 22<sup>nd</sup> July 2025 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/88367884970>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd  
Clerk to the Parish Council

### AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities.
- 2) To note:
  - a) Declarations of Interest
  - b) Dispensation Requests
  - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 8<sup>th</sup> July 2025 **(R)**

*Meeting will be adjourned*

### Public Question Time

*Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.*

*Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.*

*Meeting will reconvene*

- 4) Planning
  - a) To consider any planning applications (listed on Somerset Council website) **(R)**  
48/25/0004: Change of use of building from Class E (g) I (office) to Class C2 (residential institution for use as an NHS child and adolescent eating disorder facility) with various changes to the elevations at Swingbridge House, 1 Swingbridge, Bathpool (amendments to application including provision of covered cycle store within grounds of The Horizon Centre to serve Swingbridge House. Drainage plan to include permeable parking area to rear of the premises).
  - b) To note that Planning decisions made are available on Somerset Council website filed under the application number
- 5) Community:
  - a) Update. Marquee purchase **(R)**
  - b) Community Events Update; Feedback from Funfest Event
  - c) Youth provision update; Hype, Boombox, Summer Youth Cafe
  - d) Shindig; update, insurance **(R)**
- 6) Highways, Footpaths and Safe Routes to School
  - a) Update
  - b) Yallands Hill Crossing Point; update
- 7) Assets
  - a) Country Park and Somerset Wood;
    - (i) General update;
    - (ii) Lottery Project Progress Report, Deliverables Quotes; Toilet Block **(R)**;
  - b) BACH update; Solar panels update.
  - c) Community Fridge update;

d) Community Garden update;

8) Projects

- a) Poppy of Honour update; sign writing trailer (R)
- b) Sports Pitches update; to consider quotes for rugby posts, fencing and groundworks (R)
- c) MH1 update;
- d) MH2 Update;
- e) Blundells Lane Flood Alleviation Project; update / consider quotation for works (R)

9) Consultations

- a) Somerset Council Division Boundaries; To agree response to Boundary Commission Draft Recommendations consultation.  
<https://www.lgbce.org.uk/all-reviews/somerset>
- b) Local Transport Plan Consultation

10) Other matters for report only – items for discussion - no decision

- a) Items for next meeting agenda - by Monday 4<sup>th</sup> August 2025
- b) Dates to note over the next 14 days

11) Dates of forthcoming meetings:

**Parish Council:**

**Second Tuesday** in the month (Business focused meeting)

2025: 12<sup>th</sup> Aug, 9<sup>th</sup> Sept, 14<sup>th</sup> Oct, 11<sup>th</sup> Nov, 9<sup>th</sup> Dec.

**Fourth Tuesday** in the month (Community / project focused meeting)

2025: 23<sup>rd</sup> Sept, 28<sup>th</sup> Oct, 25<sup>th</sup> Nov.

**Audit Working Party:** 17<sup>th</sup> October 2025 at 9.30am.

**Annual Parish Meeting:** TBC 2026 at 7pm

**BACH Committee** 21<sup>st</sup> October 2025 at 7pm

**Budget and Precept Working Group:** TBC November 2025

**Sports Pitch Committee** 5<sup>th</sup> August 2025 at 9.30am

**Somerset Wood Joint Committee** TBC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

(R) = Resolution to be considered / required.