

**Clerk to the Parish Council:** Mrs. A Shepherd **Assistant Clerk Community** Mrs. K Welsh  
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**Parish Council website:** [www.westmonktonparishcouncil.gov.uk](http://www.westmonktonparishcouncil.gov.uk) **Monkton Matters website:** [www.monktonmatters.co.uk](http://www.monktonmatters.co.uk)

2<sup>nd</sup> July 2025

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 8<sup>th</sup> July 2025 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/89056423955>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd  
Clerk to the Parish Council

### AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities.
- 2) To note:
  - a) Declarations of Interest
  - b) Dispensation Requests
  - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 24<sup>th</sup> June 2025 **(R)**
- 4) To note Clerk's report and Assistant Clerk (Community) report.
- 5) Somerset Council report from Cllrs Cavill and Fothergill.

*Meeting will be adjourned*

### Public Question Time

*Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.*

*Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.*

*Meeting will reconvene*

- 6) Planning
  - a) To consider any planning applications (listed on Somerset Council website) **(R)**  
48/25/0035: Construction of workshop/storage building at Greendale, Church Hill, West Monkton  
48/25/0034/LEW: Application for a Lawful Development Certificate for the existing erection of a building for use as a private rehabilitation and physio space at 45 Glebelands, Bathpool.
  - b) To note that Planning decisions made are available on Somerset Council website filed under the application number 48/23/0007 – Hyde Farm, Hyde Lane (Refused June 2023) – access works undertaken / enforcement complaint.
- 7) Community Events
  - a) Feedback from the Events Working Group and Funfest Working Group Meetings
  - b) Open Air Theatre Event at Country Park
- 8) Assets
  - a) Country Park and Somerset Wood; Lottery project consider quotes for project deliverables **(R)**
- 9) Highways / Environment
  - a) Quiet Lanes
  - b) Red Hill Culvert
  - c) Yew Tree Lane / Network Rail fence

10) Projects

- a) MH1 Update;
- b) MH2 Update; Approval of letter in response to Cllr Rigby, Somerset Council.
- c) Sports Pitches update; planning application update and feedback from the Sports Pitch Committee Meeting on 1<sup>st</sup> July.
- d) Poppy of Honour fundraising update; upcoming events / arrangements

11) Reports, including recent developments, matters to consider and decisions to be made:

- a) Bathpool Flood Warden: Mr Kevin Perry.
- b) Communications Report: Update
- c) GDPR update: Nothing to report
- Representatives on outside bodies
- d) West Monkton Village Hall Management Committee; Cllr Tully to report.
- e) The Spital Trust: Cllr Ellis to report.
- f) Any other events at which WMPC was represented; Taunton Garden Town Advisory Board meeting on 27<sup>th</sup> June 2025 and LCN Highways Working Group meeting on 3<sup>rd</sup> July 2025.
- g) Consultations;
  - a. Somerset Council Division Boundaries; To agree response to Boundary Commission Draft Recommendations consultation. <https://www.lgbce.org.uk/all-reviews/somerset>
  - b. Local Transport Plan Consultation

12) Finance

- a) Finance Report including **(R)**:
  - i. Consideration of quotes
  - ii. Approval of receipts and payments
- b) Budgeting and Summary Report (incorporating BACH accounts)
- c) Members Allowance discussion

13) Other matters for report only – items for discussion - no decision

- a) Items for next meeting agenda - by Monday 14<sup>th</sup> July or Monday 4<sup>th</sup> August 2025.
- b) Dates to note over the next 14 days

**Confidential Session**

14) To discuss land adjacent to Sports Pitches

15) Dates of forthcoming meetings:

**Parish Council:**

**Second Tuesday** in the month (Business focused meeting)

2025: 12<sup>th</sup> Aug, 9<sup>th</sup> Sept, 14<sup>th</sup> Oct, 11<sup>th</sup> Nov, 9<sup>th</sup> Dec.

**Fourth Tuesday** in the month (Community / project focused meeting)

2025: 22<sup>nd</sup> Jul, 23<sup>rd</sup> Sept, 28<sup>th</sup> Oct, 25<sup>th</sup> Nov.

**Audit Working Party:** 18<sup>th</sup> July 2025 at 9.30am

**Annual Parish Meeting:** TBC 2026

**BACH Committee** 21<sup>st</sup> October 2025 at 7pm

**Budget and Precept Working Group:** TBC November 2026

**Sports Pitch Committee** TBC

**Somerset Wood Joint Committee** TBC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

**(R)** = Resolution to be considered / required.