

Clerk to the Parish Council: Mrs. A Shepherd **Assistant Clerk Community** Mrs. K Welsh
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Parish Council website: www.westmonktonparishcouncil.gov.uk **Monkton Matters website:** www.monktonmatters.co.uk

4th June 2025

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 10th June 2025 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/89946241483>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd
Clerk to the Parish Council

AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities. Cllr Haskins
- 2) To note:
 - a) Declarations of Interest
 - b) Dispensation Requests
 - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 27th May 2025 (R)
- 4) To note Clerk's report and Assistant Clerk (Community) report.
- 5) Somerset Council report from Cllrs Cavill and Fothergill.

Meeting will be adjourned

Public Question Time

Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.

Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.

Meeting will reconvene

- 6) Planning
 - a) To consider any planning applications (listed on Somerset Council website) (R)
48/25/0032: Erection of a single storey extension to the side of Coombe Farm, Coombe Lane, West Monkton
 - b) To note that Planning decisions made are available on Somerset Council website filed under the application number
- 7) Community Events
 - a) VJ Day; update / agreement to proceed with arrangements
 - b) 'Shin Dig' on 6th September; update / agreement to proceed with arrangements
- 8) Assets
 - a) BACH; Solar panels update.
 - b) Country Park and Somerset Wood; Lottery project consider quotes for project deliverables (R)
- 9) Projects
 - a) MH1 Update;
 - b) Sports Pitches update;
 - c) MH2 Update;
 - d) Poppy of Honour update; purchase of more wristbands (R)
- 10) Reports, including recent developments, matters to consider and decisions to be made:

- a) Bathpool Flood Warden: Mr Kevin Perry.
- b) Communications Report: Update
- c) GDPR update: Nothing to report
- Representatives on outside bodies
- d) West Monkton Village Hall Management Committee; Cllr Tully to report.
- e) The Spital Trust: Cllr Ellis to report.
- f) Any other events at which WMPC was represented;
- g) Consultations; None
- h) To agree a representative Bus Champion for Somerset Bus Partnership

11) Finance

- a) Finance Report including **(R)**:
 - i. Consideration of quotes
 - ii. Approval of receipts and payments
 - iii. Review VE Day income / expenditure
- b) Budgeting and Summary Report (incorporating BACH accounts)
- c) 2024/25 End of Year Accounts and Reserves Report
- d) Internal Audit Report; consider recommendations and agree actions
 - i. Consider and adopt Expenses Policy **(R)**
- e) External Audit:
 - i. AGAR Annual Governance Statement **(R)**
 - ii. AGAR Accounting Statements **(R)**
 - iii. Next steps and confirmation of the period for the exercise of public rights

12) Other matters for report only – items for discussion - no decision

- a) Items for next meeting agenda - by Monday 16th June or Monday 30th June 2025.
- b) Dates to note over the next 14 days

13) Dates of forthcoming meetings:

Parish Council:

Second Tuesday in the month (Business focused meeting)

2025: 8th Jul, 12th Aug, 9th Sept, 14th Oct, 11th Nov, 9th Dec.

Fourth Tuesday in the month (Community / project focused meeting)

2025: 24th Jun, 22nd Jul, 23rd Sept, 28th Oct, 25th Nov.

Audit Working Party: 18th July 2025 at 9.30am

Annual Parish Meeting: TBC 2026

BACH Committee 17th June 2025 at 7.30pm

Budget and Precept Working Group: TBC November 2026

Sports Pitch Committee TBC

Somerset Wood Joint Committee TBC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

(R) = Resolution to be considered / required.