



West Monkton Parish Council

Clerk to the Parish Council: Mrs. A Shepherd **Assistant Clerk Community** Mrs. K Welsh
Postal address for Parish Council: Brittons Ash Community Hall, Bridgwater Road, Bathpool, Taunton, TA2 8FT
Amy Shepherd **Tel:** 07380912775 **Email address:** clerk@westmonktonparishcouncil.gov.uk
Kate Welsh **Tel:** 07505984006 **Email address:** community@westmonktonparishcouncil.gov.uk
BACH bookings: bachbookings@westmonktonparishcouncil.gov.uk

Parish Council website: www.westmonktonparishcouncil.gov.uk **Monkton Matters website:** www.monktonmatters.co.uk

2nd April 2025

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 8th April 2025 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/88314077327>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd
Clerk to the Parish Council

AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities. Cllr Ellis
- 2) To note:
 - a) Declarations of Interest
 - b) Dispensation Requests
 - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 11th March 2025 **(R)**
- 4) To note Clerk's report and Assistant Clerk (Community) report.
- 5) Somerset Council report from Cllrs Cavill and Fothergill.

Meeting will be adjourned

Public Question Time

Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.

Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.

Meeting will reconvene

- 6) Planning
 - a) To consider any planning applications (listed on Somerset Council website) **(R)**
48/25/0014: Erection of a first floor extension to the side of 51 St Quintin Park, Bathpool.
48/25/0016/T: Application to carry out management works to two ash trees and one field maple included in Taunton Deane Borough (West Monkton No.1) Tree Preservation Order 2001 to the rear of 62 Mead Way, Monkton Heathfield (TD897).
38/19/0129: Phased development of 292 no. dwellings with associated access, infrastructure, open space (formal and informal), landscaping and related works on land off Lyngford Lane, Taunton (additional information submitted).
48/25/0005: Conversion of loft into ancillary accommodation with raising of roof and extension and erection of detached double garage, with home office above, at 134 Bridgwater Road, Bathpool (amendments to application including change to the style of the roof, external materials, amendments to the fenestration including one window in either side elevation that will be fitted with obscure glazing and restrictive openers).
 - b) To note that Planning decisions made are available on Somerset Council website filed under the application number
- 7) Assets
 - a) BACH; Solar panels update, gifting of projector to WM Scout Group
 - b) Country Park; barriers for events
- 8) Projects

- a) MH1 POS; Feedback from catch up meetings with Persimmon. Approval of Managing Agent. Transfer document update / approval **(R)**
 - b) MH2 Update; Feedback from meeting with CSM PC on 24th March 2025 and agree next steps.
 - c) Waterleaze Football Pitch update
 - d) Poppy of Honour update; storage between events.
- 9) Reports, including recent developments, matters to consider and decisions to be made:
- a) Bathpool Flood Warden: Mr Kevin Perry.
 - b) Communications Report: Update
 - c) GDPR update: Nothing to report
- Representatives on outside bodies
- d) West Monkton Village Hall Management Committee; Cllr Tully to report.
 - e) The Spital Trust: Nothing to report.
 - f) Any other events at which WMPC was represented; Garden Town Advisory Board meeting, Annual Parish Meeting.
 - g) Consultations; None
- 10) Strategic Plan / Annual Report:
- a) To note publication of 2025 Reviewed Strategic Plan 2024-2027
 - b) 2024/25 Annual Report approval **(R)**
- 11) HR
- a) To review and note appraisals for staff and agree arrangements for Clerk's appraisal.
 - b) To approve successful completion of 6 month probation period for Volunteer Coordinator and Admin and Events Assistant **(R)**
 - c) To approve the increase in hours of Admin and Events Assistant by 5 hours a week from 1st April 2025 to provide additional capacity for overseeing LCN CYP Project **(R)**
- 12) Finance
- a) Finance Report including **(R)**:
 - i. Consideration of quotes including quotes for hedging on Monkton Heathfield Road (opposite Thornash Close), Greenway Noticeboard replacement, VE Day Event PA arrangements, Bridgwater Road hedge tree sheering, Heathfield Drive replacement bin, Poppy of Honour merchandise, electrics for second Community Fridge shed, Clerk laptop hard drive size increase and Country Park pathways (phase 1).
 - ii. Approval of receipts and payments
 - b) Budgeting and Summary Report (incorporating BACH accounts)
 - c) Approval of Asset Register to 31st March 2025 **(R)**
- 13) Other matters for report only – items for discussion - no decision
- a) Items for next meeting agenda - by Monday 14th April or Monday 5th May 2025.
 - b) Dates to note over the next 14 days
- 14) Dates of forthcoming meetings:
- Parish Council:**
- Second Tuesday** in the month (Business focused meeting)
2025: 13th May, 10th Jun, 8th Jul, 12th Aug, 9th Sept, 14th Oct, 11th Nov, 9th Dec.
- Fourth Tuesday** in the month (Community / project focused meeting)
2025: 22nd Apr, 27th May, 24th Jun, 22nd Jul, 23rd Sept, 28th Oct, 25th Nov.
- Audit Working Party:** 25th April 2025 at 9.30am
- Annual Parish Meeting:** TBC 2026
- BACH Committee** 17th June 2025 at 7.30pm
- Budget and Precept Working Group:** TBC November 2026
- Sports Pitch Committee** TBC
- Somerset Wood Joint Committee** TBC
- Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

(R) = Resolution to be considered / required.