



West Monkton Parish Council

Clerk to the Parish Council: Mrs. A Shepherd **Assistant Clerk Community** Mrs. K Welsh
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Parish Council website: www.westmonktonparishcouncil.gov.uk **Monkton Matters website:** www.monktonmatters.co.uk

5th March 2025

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 11th March 2025 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/88912918437>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd
Clerk to the Parish Council

AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities.
- 2) To note:
 - a) Declarations of Interest
 - b) Dispensation Requests
 - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 25th February 2025 (R)
- 4) To note Clerk's report and Assistant Clerk (Community) report.
- 5) Somerset Council report from Cllrs Cavill and Fothergill.

Meeting will be adjourned

Public Question Time

Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.

Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.

Meeting will reconvene

- 6) Planning
 - a) To consider any planning applications (listed on Somerset Council website) (R)
08/25/0002/A: Display of 5 No. non illuminated hoarding entrance signs at Maidenbrook Country Park, Maidenbrook Lane, Cheddon Fitzpaine.
 - b) To note that Planning decisions made are available on Somerset Council website filed under the application number
- 7) Strategic Plan / Annual Report update
 - a) Strategic Plan 2024-2027 – Approval of reviewed Strategic Plan (R)
 - b) Annual Report update
- 8) Assets
 - a) Devolution of assets and services from Somerset Council; feedback from meeting with Somerset Council
 - b) Country Park and Somerset Wood update; barriers update.
 - c) BACH; Solar panels update
 - d) Noticeboards; Greenway and Village Hall Replacements (R)
- 9) Projects
 - a) Poppy of Honour fundraising update; trailer update including costs to fix / prepare, insurance (as an asset and whilst towing), approval of costs to display Poppy of Honour at upcoming shows and discussion around associated transport / storage / insurance arrangements (R)

- b) Sports Pitches update; Hyde Lane Access.
- c) MH1 POS; transfer document update / approval **(R)**
- d) MH2 Update;
- e) Bridgwater Road Football Pitch Update.

10) Highways

- a) Yallands Hill Crossing Point – Approval of Developed Design Brief for Feasibility Study **(R)**

11) Reports, including recent developments, matters to consider and decisions to be made:

- a) Bathpool Flood Warden: Mr Kevin Perry.
- b) Communications Report: Update
- c) GDPR update: Nothing to report
- Representatives on outside bodies
- d) West Monkton Village Hall Management Committee; Cllr Tully to report.
- e) The Spital Trust: Cllr Ellis to report.
- f) Any other events at which WMPC was represented; Local Plan Workshops and NALC Star Council Awards.
- g) Consultations; None

12) Finance

- a) Finance Report including **(R)**:
 - i. Consideration of quotes including quotes for flag poles for Country Park.
 - ii. Approval of receipts and payments
 - iii. Appointment of Internal Auditor
- b) Budgeting and Summary Report (incorporating BACH accounts)

13) Other matters for report only – items for discussion - no decision

- a) Items for next meeting agenda - by Monday 31st March 2025.
- b) Dates to note over the next 14 days

14) Dates of forthcoming meetings:

Parish Council:

Second Tuesday in the month (Business focused meeting)

2025: 8th Apr, 13th May, 10th Jun, 8th Jul, 12th Aug, 9th Sept, 14th Oct, 11th Nov, 9th Dec.

Fourth Tuesday in the month (Community / project focused meeting)

2025: 22nd Apr, 27th May, 24th Jun, 22nd Jul, 23rd Sept, 28th Oct, 25th Nov.

Audit Working Party: 25th April 2025 at 9.30am

Annual Parish Meeting: 25th March 2025 at 7pm

BACH Committee 17th June 2025 at 7.30pm

Budget and Precept Working Group: TBC November 2025

Sports Pitch Committee TBC

Somerset Wood Joint Committee TBC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

(R) = Resolution to be considered / required.