



West Monkton Parish Council

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**Parish Council website:** [www.westmonktonparishcouncil.gov.uk](http://www.westmonktonparishcouncil.gov.uk) **Monkton Matters website:** [www.monktonmatters.co.uk](http://www.monktonmatters.co.uk)

4<sup>th</sup> December 2024

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 10<sup>th</sup> December 2024 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/88972157822>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd  
Clerk to the Parish Council

### AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities.
- 2) To note:
  - a) Declarations of Interest
  - b) Dispensation Requests
  - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 26<sup>th</sup> November 2024 **(R)**
- 4) To note Clerk's report and Assistant Clerk (Community) report.
- 5) Somerset Council report from Cllrs Cavill and Fothergill.

*Meeting will be adjourned*

### Public Question Time

*Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.*

*Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.*

*Meeting will reconvene*

- 6) Planning
  - a) To consider any planning applications (listed on Somerset Council website) **(R)**
  - b) To note that Planning decisions made are available on Somerset Council website filed under the application number 48/23/0012 – Demolition of garage and store and erection of 1 No. dwelling with associated works on land to west of Quince Cottage, Noah's Hill, West Monkton - Withdrawn
- 7) Community:
  - a) Feedback from Events Working Group meeting on 28<sup>th</sup> November and Funfest Meeting on 3<sup>rd</sup> December.
  - b) Final update in advance of Volunteers Evening and Christmas Trailer.
  - c) Village News – feedback from meeting with Editor and proposal for printing in 2025.
- 8) Assets:
  - a) Country Park and Somerset Wood; update. Wellingtonia Trees drainage update.
- 9) Projects:
  - a) MH1 POS; transfer document update / approval **(R)**
  - b) Poppy of Honour Fundraising update.
  - c) Sports Pitches; planning application update.
  - d) MH2 update

10) Highways

- a) Monkton Heathfield Road Traffic Calming update.
- b) SC New SID Policy; Approval to apply to locate SID on Bridgwater Road in Bathpool.
- c) SRA funding – discuss making an application for grant funding

11) Reports, including recent developments, matters to consider and decisions to be made:

- a) Bathpool Flood Warden: Mr Kevin Perry.
  - b) Communications Report: Update
  - c) GDPR update: Nothing to report
- Representatives on outside bodies
- d) West Monkton Village Hall Management Committee; Cllr Tully to report.
  - e) The Spital Trust: Cllr Ellis to report.
  - f) Any other events at which WMPC was represented;
  - g) Consultations; None

12) Finance

- a) Finance Report including **(R)**:
  - i. Consideration of quotes including quote for chest freezer, long sleeve jackets, iPad (lottery funded for evaluation), VE Day fireworks, CP Volunteer Jackets, One Plan software subscription, youth café storage unit and ride on lawn mower training.
  - ii. Approval of receipts and payments
  - iii. Consider draft 2025/26 budget and precept demand.
- b) Budgeting and Summary Report (incorporating BACH accounts)

13) Other matters for report only – items for discussion - no decision

- a) Items for next meeting agenda - by Monday 6<sup>th</sup> January 2025 or 20<sup>th</sup> January 2025
- b) Dates to note over the next 14 days

14) Dates of forthcoming meetings:

**Parish Council:**

**Second Tuesday** in the month (Business focused meeting)

2025: 14<sup>th</sup> Jan, 11<sup>th</sup> Feb, 11<sup>th</sup> Mar, 8<sup>th</sup> Apr, 13<sup>th</sup> May, 10<sup>th</sup> Jun, 8<sup>th</sup> Jul, 12<sup>th</sup> Aug, 9<sup>th</sup> Sept, 14<sup>th</sup> Oct, 11<sup>th</sup> Nov, 9<sup>th</sup> Dec.

**Fourth Tuesday** in the month (Community / project focused meeting)

2025: 28<sup>th</sup> Jan, 25<sup>th</sup> Feb, 22<sup>nd</sup> Apr, 27<sup>th</sup> May, 24<sup>th</sup> Jun, 22<sup>nd</sup> Jul, 23<sup>rd</sup> Sept, 28<sup>th</sup> Oct, 25<sup>th</sup> Nov.

**Audit Working Party:** 17<sup>th</sup> January 2025

**Annual Parish Meeting:** 25<sup>th</sup> March 2025 at 7pm

**BACH Committee** 18<sup>th</sup> February 2025 at 7.30pm

**Budget and Precept Working Group:** TBC November 2025

**Sports Pitch Committee** TBC

**Somerset Wood Joint Committee** TBC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

**(R)** = Resolution to be considered / required.