



West Monkton Parish Council

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Parish Council website: www.westmonktonparishcouncil.gov.uk **Monkton Matters website:** www.monktonmatters.co.uk

6th November 2024

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 12th November 2024 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/83428276047>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd
Clerk to the Parish Council

AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities. Cllr Cronshaw (joining via zoom).
- 2) To note:
 - a) Declarations of Interest
 - b) Dispensation Requests
 - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 22nd October 2024 **(R)**
- 4) To note Clerk's report and Assistant Clerk (Community) report.
- 5) Somerset Council report from Cllrs Cavill and Fothergill.

Meeting will be adjourned

Public Question Time

Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.

Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.

Meeting will reconvene

- 6) Planning
 - a) To consider any planning applications (listed on Somerset Council website) **(R)**
48/24/0050/CQ – Application for prior approval for proposed change of use from agricultural building into 7 No. dwelling houses (Class 3) and associated building operations at Hill Farm, Hill Farm Road, West Monkton.
48/24/0049/LB - Various external and internal alterations to the Potting Shed at Coombe Mill Farm, Coombe Lane, West Monkton
 - b) To note that Planning decisions made are available on Somerset Council website filed under the application number
- 7) Community:
 - a) Approval of submission of SALC Health and Wellbeing Small Grant application for the LCN CYP Working Group to carry out research to establish the needs of young people across the LCN area **(R)**
 - b) Christmas Carol Singing Plans / Proposals.
 - c) Somerset Day.
 - d) Events Working Group proposal.
- 8) Assets:
 - a) Country Park and Somerset Wood; memorial walk proposals update including costs, logo consideration, governance / roles and responsibilities.
- 9) Projects
 - a) MH1 POS; transfer document update / feedback from catch up meetings.

- b) Poppy of Honour Fundraising update.
- c) Sports Pitches; planning application update.

10) Highways

- a) Feedback from Village Sign Review meeting.
- b) Monkton Heathfield Road Traffic Calming update.
- c) Roadside drainage; to discuss email correspondence from MPs caseworker.
- d) Horse warning signs; update and consider making a contribution **(R)**.

11) Reports, including recent developments, matters to consider and decisions to be made:

- a) Bathpool Flood Warden: Mr Kevin Perry.
 - b) Communications Report: Update
 - c) GDPR update: Nothing to report
- Representatives on outside bodies
- d) West Monkton Village Hall Management Committee; Cllr Tully to report.
 - e) The Spital Trust: Cllr Ellis to report.
 - f) Any other events at which WMPC was represented; Garden Town Advisory Board meeting on 1st November.
 - g) Consultations;
- Division Boundaries for Somerset Council: <https://www.lgbce.org.uk/all-reviews/somerset>
 Somerset Local Plan: City Town and Parish Councils Engagement Activity 1
<https://somersetcouncil.citizenspace.com/planning/bf1957bd> (Closing date 30th November)

12) Finance

- a) Finance Report including **(R)**:
 - i. Consideration of quotes including quote for printer, country park signage, newsletter distribution.
 - ii. Approval of receipts and payments
 - iii. Application for grant funding for educational advancement and welfare of young people.
 - iv. Notes and Recommendations of the Audit Working Party from meeting on 22nd October 2024.
- b) Budgeting and Summary Report (incorporating BACH accounts)

13) Other matters for report only – items for discussion - no decision

- a) Items for next meeting agenda - by Monday 18th November 2024 or Monday 2nd December 2024
- b) Dates to note over the next 14 days

14) Dates of forthcoming meetings:

Parish Council:

Second Tuesday in the month (Business focused meeting)

2024: 10th Dec.

2025: 14th Jan, 11th Feb, 11th Mar, 8th Apr, 13th May, 10th Jun, 8th Jul, 12th Aug, 9th Sept, 14th Oct, 11th Nov, 9th Dec.

Fourth Tuesday in the month (Community / project focused meeting)

2024: 26th Nov.

2025: 28th Jan, 25th Feb, 22nd Apr, 27th May, 24th Jun, 22nd Jul, 23rd Sept, 28th Oct, 25th Nov.

Audit Working Party: 17th January 2025

Annual Parish Meeting: 25th March 2025 at 7pm

BACH Committee 18th February 2025 at 7.30pm

Budget and Precept Working Group: 19th November at 7.30pm

Sports Pitch Committee TBC

Somerset Wood Joint Committee TBC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

(R) = Resolution to be considered / required.