



## West Monkton Parish Council

### Grant Funding Policy for Educational Advancement and Welfare of Young People

The General Power Section 1 of the Localism Act 2011 says that a local authority has power to do anything that individuals generally may do (s 1(1)). The General Power is available to parish and town councils which meet conditions of eligibility for the exercise of the power as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

West Monkton Parish Council has fulfilled the eligibility requirements and so has the power to award grants to individuals or organisations.

To support this Parish Councils vision and priorities a new fund has been launched to support Young People (under the age of 25) in the parish with their educational advancement and welfare.

Examples of the type of assistance which can be given include:

- Individual help for school trips, both home and abroad (up to 80% of the total cost)
- Assistance with school uniform/equipment of all kinds
- Help with an individual's School/College/University expenses

The eligibility criteria for applying for a grant are as follows:

- The applicant is younger than 25
- The grant will be spent on the education or training of the applicant.
- The applicant (18-25) or the applicant's parents/guardians (Under 18) are normally resident in the parish of West Monkton.
- There is a need for financial assistance with the fees and expenses included in the application.

Please ensure the application is completed to the fullest possible extent. The Parish Council is empowered to make grants only when they are completely satisfied that the application falls within the eligibility criteria.

Whilst the Parish Council will always consider eligible applications the preference is to grant the available funding for expenditure on items that are not funded from other

available funding sources. For example making contributions to fees (university tuition fees are a good example) or charges (school trips).

A letter of recommendation / support from the applicant's educational establishment, the body / organisation arranging the training / trip or another appropriate person must accompany the application.

There is no limit to the number of times an eligible applicant may seek a grant but it would be unusual for the Parish Council to make more than one in each year.

Your application will be considered by the Parish Council at their next available meeting, normally the second Tuesday of the month, but only if it is received before the end of the month prior to the meeting.

Payment of grants for school trips will be paid directly to the educational establishment organising the trip.

The application form requires your consent for the use of personal information which you provide.

## Submitting your application

When you have completed your form, please submit it to the Clerk to the Parish Council

By Post to: West Monkton Parish Council, Brittons Ash Community Hall, Bridgwater Road, Bathpool, Taunton, TA2 8FT

By Email Attachment to: [clerk@westmonktonparishcouncil.gov.uk](mailto:clerk@westmonktonparishcouncil.gov.uk)

If you do not receive an acknowledgement of your application form within 14 days, please contact the Clerk on 07380 912775.

## Application Form:

### 1. The Beneficiary

This application is for a grant to benefit:

|                      |  |
|----------------------|--|
| Full name            |  |
| Address <sup>1</sup> |  |
| Post Code            |  |
| Email address        |  |
| Telephone / mobile   |  |
| Date of birth*       |  |

\*For a beneficiary younger than 18, the parent or guardian must also complete Annex A.

### 2. List the items applied for and costs<sup>2</sup>:

| Item  | Cost |
|-------|------|
|       | £    |
|       | £    |
|       | £    |
| Total | £    |

### 3. Justification

You must satisfy the Parish Council of your need for financial assistance. Please give sufficient information for an assessment to be made:

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<sup>1</sup> This address is where the beneficiary lives permanently in the Parish of West Monkton – usually this is the parental home.

<sup>2</sup> If applying for university tuition fees, state the annual cost.

#### 4. Applications to other funding bodies

Have you made an application to any other funding bodies? Yes / No (If yes, please provide further information below):

|  |
|--|
|  |
|--|

#### 5. Schools attended:

| Name | Start | End |
|------|-------|-----|
|      |       |     |

#### 6. University / College:

| Name | Start | End |
|------|-------|-----|
|      |       |     |

#### 7. Bank Details:

Details of the account into which the grant should be paid (if the application is for a school trip, please provide the bank details of the educational establishment):

|                          |  |
|--------------------------|--|
| Bank Name:               |  |
| Account Name:            |  |
| Account Number:          |  |
| Sort Code:               |  |
| Reference (if required): |  |

#### I agree:

That all the personal information in this application may be retained by West Monkton Parish Council.

That this personal information may be released to Councillors for the purpose of assessing this application.

|                          |  |
|--------------------------|--|
| Signature <sup>3</sup> : |  |
| Date:                    |  |

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<sup>3</sup> Electronic signature is accepted.

If the applicant is under 18, please complete Annex A.

**Annex A:**

**Financial Circumstances of Parent or Guardian of a Beneficiary Younger Than 18**

**A1: Parent / Guardian**

|       |  |
|-------|--|
| Name: |  |
|-------|--|

**A2: Income. Please state your annual income:**

|                               |   |
|-------------------------------|---|
| Self:                         | £ |
| Partner:                      | £ |
| Student loans and grants:     | £ |
| Other benefits <sup>4</sup> : | £ |
| Total:                        | £ |

**A3: Expenditure. Please state your known or estimated monthly expenditure on:**

|  |   |
|--|---|
| Mortgage or Rent:                                | £ |
| Council Tax:                                     | £ |
| Utilities (water, electricity, gas, oil):        | £ |
| Transport (car running costs, public transport): | £ |
| Household expenditure (including food):          | £ |
| Leisure:   | £ |
| Other:   | £ |
| Total:   | £ |

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<sup>4</sup> For example: tax credits, universal credit, living allowances, housing benefit, child benefit.