



West Monkton Parish Council

Clerk to the Parish Council: Mrs. A Shepherd **Assistant Clerk Community** Mrs. K Welsh
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Parish Council website: www.westmonktonparishcouncil.gov.uk **Monkton Matters website:** www.monktonmatters.co.uk

5th June 2024

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 11th June 2024 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/89868322086>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd
Clerk to the Parish Council

AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities; Cllr Munson.
- 2) To note:
 - a) Declarations of Interest
 - b) Dispensation Requests
 - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 28th May 2024 **(R)**
- 4) To note Clerk's report and Assistant Clerk (Community) report.
- 5) Somerset Council report from Cllrs Cavill and Fothergill.
- 6) Hestercombe LCN Update

Meeting will be adjourned

Public Question Time

Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.

Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.

Meeting will reconvene

- 7) Planning
 - a) To consider any planning applications (listed on Somerset Council website) **(R)**
38/19/0129: Phased development capable of being severed of 292 no. dwellings with associated access, infrastructure, open space (formal and informal), landscaping and related works on land off Lyngford Lane, Taunton (Applicants attending meeting).
48/24/0019/A: Display of 4 No. non-illuminated advertisement / sponsorship signs on Hyde Lane Roundabout, A38, West Monkton.
48/24/0020/A: Display of 3 No. non-illuminated advertisement / sponsorship signs on Canal Roundabout, A38, Bathpool.
48/24/0029/T: Application to fell two oak trees included in Taunton Deane Borough (West Monkton No. 1) Tree Preservation Order 2001 on the boundary between 1 Blackdown View and 39 Greenway, Monkton Heathfield (TD912).
 - b) To note that Planning decisions made are available on Somerset Council website filed under the application number
- 8) Country Park Lottery Grant Application; to consider acceptance of offer letter **(R)**
- 9) Community update:
 - a) D-Day Event feedback
 - b) Tug of War Event update
 - c) Summer Food Project

- 10) Reports, including recent developments, matters to consider and decisions to be made:
- a) Bathpool Flood Warden: Mr Kevin Perry.
 - b) Communications Report: Update
 - c) GDPR update: Nothing to report
- Representatives on outside bodies
- d) West Monkton Village Hall Management Committee; Cllr Tully to report
 - e) The Spital Trust: Cllr Ellis to report.
 - f) Any other events at which WMPC was represented;
- 11) Proposed Administrative and Events Assistant Role and Recruitment
- a) Consider proposal for new role **(R)**
 - b) Consider and approve recruitment pack and process **(R)**
- 12) Finance
- a) Finance Report including consideration of quotes including bleed control kits, Bridgwater Road junior football pitch survey, community fridge racking, review bank mandate and to approve receipts and payments **(R)**
 - b) To consider 2023/24 Internal Auditor Report and agree actions.
 - c) To approve 2023/24 Annual Governance Statement **(R)**
 - d) To approve 2023/24 AGAR Accounting Statements **(R)**
 - e) Budgeting Report (incorporating BACH accounts)
- 13) Other matters for report only – items for discussion - no decision
- a) Items for next meeting agenda - by Monday 17th June or Monday 1st July 2024
 - b) Dates to note over the next 14 days
- 14) Dates of forthcoming meetings:
- Parish Council:**
- Second Tuesday** in the month (Business focused meeting)
2024: 9th Jul, 13th Aug, 10th Sep, 8th Oct, 12th Nov, 10th Dec.
- Fourth Tuesday** in the month (Community / project focused meeting)
2024: 25th Jun, 23rd Jul, 24th Sep, 22nd Oct, 26th Nov.
- Audit Working Party:** 19th July 2024 at 9.30am
- Annual Parish Meeting:** TBC March 2025 at 7pm
- BACH Committee** 4th June 2024 at 7pm
- Sports Pitch Committee** TBC
- Somerset Wood Joint Committee** TBC
- Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

(R) = Resolution to be considered / required.