



West Monkton Parish Council

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**Parish Council website:** [www.westmonktonparishcouncil.gov.uk](http://www.westmonktonparishcouncil.gov.uk) **Monkton Matters website:** [www.monktonmatters.co.uk](http://www.monktonmatters.co.uk)

3<sup>rd</sup> April 2024

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 9<sup>th</sup> April 2024 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/85931275335>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd  
Clerk to the Parish Council

### AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities.
- 2) To note:
  - a) Declarations of Interest
  - b) Dispensation Requests
  - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 12<sup>th</sup> March 2024 **(R)**
- 4) To declare a Parish Councillor vacancy following the resignation of Cllr Geoff Hope
- 5) To note Clerk's report and Assistant Clerk (Community) report.
- 6) Somerset Council report from Cllrs Cavill and Fothergill. Number 12 bus update.
- 7) Hestercombe LCN Update
  - a) Feedback from Emergency Planning Workshop on 18<sup>th</sup> March
  - b) Feedback from Highways Working Group meeting on 9<sup>th</sup> April
- 8) Chairman's Report
  - a) Upcoming SALC Training for Cllrs.
  - b) SALC CEO Recruitment update.

*Meeting will be adjourned*

### Public Question Time

*Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.*

*Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.*

*Meeting will reconvene*

- 9) Planning
  - a) To consider any planning applications (listed on Somerset Council website) **(R)**  
48/24/0012: Enclosure of agricultural building at Hill Farm, Hill Farm Road, West Monkton  
48/24/0013/T: Notification to fell one Ginkgo tree within West Monkton Conservation Area to the rear of Whitestones, Monkton House, Church Hill, West Monkton
  - b) To note that Planning decisions made are available on Somerset Council website filed under the application number
- 10) To consider the recommendations of the Complaint Panel **(R)**
- 11) Community Review Project
  - a) To approve the terms of reference for the Steering Group and members of the Steering Group.

- 12) MH developments
- a) MH2 Update;
  - b) MH1 Update; feedback from catch up meeting with Persimmon on 27<sup>th</sup> March.
  - c) Hartnells Farm Development Update; crossing point update.
- 13) Sports Pitches update
- 14) Country Park and Somerset Wood:
- a) Somerset Wood; fundraising update, Poppy of Honour Pavilion update.
  - b) D-Day Event update
  - c) Country Park update; lottery grant application update.
- 15) Reports, including recent developments, matters to consider and decisions to be made:
- a) Bathpool Flood Warden: Mr Kevin Perry.
  - b) Councillors with roles of responsibility (not all Councillors will have a report to make)
    - Highways: Cllr Besley. Yallands Hill Crossing Point – to consider submitting a question to SC for Full Council meeting on 23<sup>rd</sup> April 2024
    - Footpaths: Cllr Gage
    - BACH: Cllr Gage. Incident update.
    - Safe Routes to School: Cllr Tully
  - c) Communications Report: Update
  - d) GDPR update: Nothing to report
- Representatives on outside bodies
- e) West Monkton Village Hall Management Committee; Cllr Tully to report
  - f) The Spital Trust: Cllr Ellis to report.
  - g) Any other events at which WMPC was represented;
- 16) Finance
- a) Finance Report including consideration of quotes including community fridge expansion, defibrillators and to approve receipts and payments **(R)**
  - b) Approval of Asset Register to 31<sup>st</sup> March 2024 **(R)**
  - c) 2023/24 Internal Auditor Appointment **(R)**
  - d) Budgeting Report (incorporating BACH accounts)
- 17) Other matters for report only – items for discussion - no decision
- a) Items for next meeting agenda - by Monday 15<sup>th</sup> April 2024 or Monday 6<sup>th</sup> May 2024
  - b) Dates to note over the next 14 days
- 18) Dates of forthcoming meetings:
- Parish Council:**
- Second Tuesday** in the month (Business focused meeting)  
2024: 14<sup>th</sup> May, 11<sup>th</sup> Jun, 9<sup>th</sup> Jul, 13<sup>th</sup> Aug, 10<sup>th</sup> Sep, 8<sup>th</sup> Oct, 12<sup>th</sup> Nov, 10<sup>th</sup> Dec.
- Fourth Tuesday** in the month (Community / project focused meeting)  
2024: 23<sup>rd</sup> Apr, 28<sup>th</sup> May, 25<sup>th</sup> Jun, 23<sup>rd</sup> Jul, 24<sup>th</sup> Sep, 22<sup>nd</sup> Oct, 26<sup>th</sup> Nov.
- Audit Working Party:** 26<sup>th</sup> April 2024 at 9.30am
- Annual Parish Meeting:** TBC March 2025 at 7pm
- BACH Committee** 4<sup>th</sup> June 2024 at 7pm
- Sports Pitch Committee** TBC
- Somerset Wood Joint Committee** TBC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

**(R)** = Resolution to be considered / required.