



**Clerk to the Parish Council:** Mrs. A Shepherd **Assistant Clerk Community** Mrs. K Welsh  
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**Parish Council website:** [www.westmonkton.net](http://www.westmonkton.net) **Monkton Matters website:** [www.monktonmatters.co.uk](http://www.monktonmatters.co.uk)

21<sup>st</sup> February 2024

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 27<sup>th</sup> February 2024 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting. To do so virtually please use this link:  
<https://us02web.zoom.us/j/85164381286>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend, those on the Electoral Roll of the Parish may speak.

Amy Shepherd  
Clerk to the Parish Council

## AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities; Cllr Hope
- 2) To note:
  - a) Declarations of Interest
  - b) Dispensation Requests
  - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 13<sup>th</sup> February 2024 (R)
- 4) Chairman's Report
  - a) Parish Asset Report
  - b) Feedback from SALC meeting

*Meeting will be adjourned*

## Public Question Time

*Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.*

*Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.*

*Meeting will reconvene*

- 5) Planning
  - a) To consider any planning applications (listed on Somerset Council website) (R)  
Solar installation on land West of Derham Close, Creech St Michael (Applicant attending the meeting).  
48/23/0038/LB: Installation of wood burner flue and redevelopment of garden at Walford Cottage, Walford Cross (retention of works already undertaken)  
48/24/0005: Replacement of conservatory with the erection of a single storey extension to the rear of Attwood, 63a Greenway, Monkton Heathfield  
48/24/0007/T: Notification to carry out management works, including felling and pruning, to a group of laurel, holly, Pittosporum and other vegetation (some of which requires no permission) within West Monkton Conservation Area at 1 Monkton Heights, The Street, West Monkton.
  - b) To note that Planning decisions made are available on Somerset Council website filed under the application number

- 6) To receive a presentation from On Your Bike about a Community Cycling Project
- 7) Sports Pitches update
- 8) Hestercombe LCN; Feedback from meeting on 21st February.
- 9) MH developments
  - a) MH2 Update; Feedback from legal agreement meeting on 20<sup>th</sup> February and Public Consultation Events on 24<sup>th</sup> and 26<sup>th</sup> February.
  - b) MH1 Update; POS transfer update.
  - c) Hartnells Farm Development update;
- 10) Permanent Pump at Bathpool update; consideration of undertaking regarding fees **(R)**
- 11) Community
  - a) Update;
  - b) Events Update **(R)**
- 12) Country Park and Somerset Wood:
  - a) Somerset Wood; fundraising update, Poppy of Honour Pavilion update.
  - b) D-Day Event update
  - c) Country Park update; lottery grant application.
- 13) Other matters for report only – items for discussion - no decision
  - a) Items for next meeting agenda – by Monday 4<sup>th</sup> March
  - b) Dates to note over the next 14 days
- 14) Dates of forthcoming meetings:

**Parish Council:**

**Second Tuesday** in the month (Business focused meeting)

2024: 12<sup>th</sup> Mar, 9<sup>th</sup> Apr, 14<sup>th</sup> May, 11<sup>th</sup> Jun, 9<sup>th</sup> Jul, 13<sup>th</sup> Aug, 10<sup>th</sup> Sep, 8<sup>th</sup> Oct, 12<sup>th</sup> Nov, 10<sup>th</sup> Dec.

**Fourth Tuesday** in the month (Community / project focused meeting)

2024: 23<sup>rd</sup> Apr, 28<sup>th</sup> May, 25<sup>th</sup> Jun, 23<sup>rd</sup> Jul, 24<sup>th</sup> Sep, 22<sup>nd</sup> Oct, 26<sup>th</sup> Nov.

**Planning Committee Meeting (MH2 application):** 5<sup>th</sup> March 2024 at 7pm

**Audit Working Party:** 26<sup>th</sup> April 2024 at 9.30am

**Annual Parish Meeting:** 26<sup>th</sup> March 2024 at 7pm

**BACH Committee** 4<sup>th</sup> June 2024 at 7pm

**Sports Pitch Committee** TBC

**Somerset Wood Joint Committee:** TBC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

**(R)** = Resolution to be considered / required.