



West Monkton Parish Council

**Clerk to the Parish Council:** Mrs. A Shepherd **Assistant Clerk Community** Mrs. K Welsh

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**Parish Council website:** [www.westmonkton.net](http://www.westmonkton.net)

**Monkton Matters website:** [www.monktonmatters.co.uk](http://www.monktonmatters.co.uk)

3<sup>rd</sup> January 2024

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 9<sup>th</sup> January 2024 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/82170331595>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd  
Clerk to the Parish Council

### AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities. Cllr Hope.
- 2) To note:
  - a) Declarations of Interest
  - b) Dispensation Requests
  - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 12<sup>th</sup> December 2023 **(R)**
- 4) To note Clerk's report and Assistant Clerk (Community) report – no decisions.
- 5) Somerset Council report from Cllrs Fothergill and Cavill – no decisions
- 6) Hestercombe Local Community Network Update.
- 7) Somerset Council Financial Position. Somerset Council Budget Consultation - <https://somersetcouncil.citizenspace.com/comms/budget-consultation-2024-2025/> (closes on 22nd January).

*Meeting will be adjourned*

### Public Question Time

*Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.*

*Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.*

*Meeting will reconvene*

- 8) Planning
  - a) To consider any planning applications (listed on Somerset Council website) **(R)**  
48/23/0048: Application for Outline Planning with all matters reserved, except for access, for the erection of 1 No. dwelling in the garden to the rear of Penlea, 47 Greenway, Monkton Heathfield
  - b) To note that Planning decisions made are available on Somerset Council website filed under the application number
- 9) Country Park
  - a) To discuss purchase of land from Somerset Council **(R)**
  - b) Somerset Wood Joint Committee; Approval to establish Committee, agree membership and Terms of Reference **(R)**
- 10) MH1 Update; POS transfer update.
- 11) Sports Pitches Update.
- 12) MH2 Update;
- 13) Permanent pump at Bathpool; update

- 14) Reports, including recent developments, matters to consider and decisions to be made:
- a) Bathpool Flood Warden: Mr Kevin Perry.
  - b) Councillors with roles of responsibility (not all Councillors will have a report to make)
    - Footpaths: Cllr Gage
    - BACH: Cllr Gage
    - Highways: Cllr Besley
    - Safe Routes to School: Cllr Tully
    - Public Open Spaces, Recreation and Children’s Play Areas: Cllr Hope
    - Transportation
  - c) Communications Report: Update
  - d) GDPR Update; nothing to report
- Representatives on outside bodies/Response to Consultations:
- e) West Monkton Village Hall Management Committee; Cllr Tully to report
  - f) The Spital Trust: Cllr Ellis to report.
  - g) Any other events at which WMPC was represented;
  - h) Consultations:
  - i) Kingston St Mary Neighbourhood Plan Regulation 16 Consultation: <https://www.somerset.gov.uk/planning-buildings-and-land/neighbourhood-planning/neighbourhood-plans-in-production/kingston-st-mary-neighbourhood-plan/> (Deadline 11th January 2024)

- 15) Finance
- a) Finance Report including consideration of quotes, receipts and payments **(R)**
  - b) 2024/25 Budget and Precept Demand approval **(R)**
  - c) Budgeting Report (incorporating BACH accounts)

- 16) Other matters for report only – items for discussion - no decision
- a) Items for next meeting agenda - by Monday 19<sup>th</sup> January 2024 or Monday 5<sup>th</sup> February 2024
  - b) Dates to note over the next 14 days

17) Dates of forthcoming meetings:

**Parish Council:**

**Second Tuesday** in the month (Business focused meeting)  
 2024: 13th Feb, 12th Mar, 9th Apr, 14th May, 11th Jun, 9th Jul, 13th Aug, 10th Sep, 8th Oct, 12th Nov, 10th Dec.  
**Fourth Tuesday** in the month (Community / project focused meeting)  
 2024: 23rd Jan, 27th Feb, 23rd Apr, 28th May, 25th Jun, 23rd Jul, 24th Sep, 22nd Oct, 26th Nov.

**Audit Working Party:** 26<sup>th</sup> January 2024 at 9.30am (Virtual)  
**Annual Parish Meeting:** 26<sup>th</sup> March 2024 at 7pm  
**BACH Committee** 8<sup>th</sup> February 2024 at 7pm  
**Budget and Precept** 21<sup>st</sup> November 2023 at 7pm  
**Sports Pitch Committee** TBC at 7pm

**(R)** = Resolution to be considered / required.