



West Monkton Parish Council

ADOPTED

Minutes of the virtual meeting of the Parish Council held on Tuesday 10th June 2020 at 7.00pm.

Present: Cllrs Besley, Cavill, Ellis, Elliston, Gage, Hall, Haskins, Hope and Tully.

In attendance: Mrs A Shepherd, Clerk, Mrs T Cavill, Assistant Clerk, Ms J Pearson, Clerk to Cheddon Fitzpaine Parish Council, Mr K Perry, Flood Warden, Cllr Andrew Pritchard, District Councillor, Cllr David Fothergill, County Councillor and 2 members of public.

9420 To receive any apologies (with reasons), introductions with responsibilities

Apologies were received from Mr K Tutill, NP Delivery Group Chairman

95/20 Declarations of Interest, Dispensation Requests, amendments to the Register of Disclosable Pecuniary Interest

- a) Declarations of Interest: No change.
- b) Dispensation Requests: None
- c) Amendments to the Register of Disclosable Pecuniary Interest: none had been notified to the Clerk.

96/20 To adopt the minutes of the last meeting of the Parish Council on 12th May 2020

The minutes from the previous meeting of the Parish Council on 12th May 2020, having been previously circulated, were taken as read. It was resolved to adopt the minutes of the Parish Council meeting on 12th May 2020, proposed by Cllr Tully, seconded by Cllr Hall and all agreed by show of hands.

97/20 To note Clerk's report and Assistant Clerk's report

Clerk's Report:

- Actions from previous meetings and other issues raised during the month:
 - Letter sent to all homeowners in Pavilion Gardens regarding POS management arrangements which resulted in a few telephone and email enquiries.
 - Planning Enforcement issues reported, including:
 - Retail unit car parking
 - Furs Close road surfacing
 - DWH Marketing Sign
 - Met with Parish Lengthsman regarding Parish Signs to discuss locations and planning permission / licence conditions.
 - Virtual Councillor training arranged for Cllr Elliston.
 - Chasing SCC for some action in relation to the flooding issue at The Cottage, Mount Fancy.
 - Work on developing MH2 Developer Consultation response and liaising with CSM PC and SWT regarding the letter submitted in relation to the SWT MH2 Masterplan documents presented to SWT Exec on 20th May.
 - Enquiries regarding allotment boundary and gathering quotes to replace fence and gate on car park boundary.
 - Work on developing the Land South of Manor Farm, Langaller consultation response.
- BACH:
 - Internal Audit complete.
 - School currently using Activity Hall for storage to enable less furniture in the school to enable social distancing guidelines to be adhered to during reopening.

- Carpet in the lobby has been cleaned.
- Quotes to touch up paint in Committee Room and Activity Hall and to paint the lobby being obtained. Consider addition of a dado rail at table height to avoid future wall damage.
- Next Committee Meeting date to be confirmed.
- Meetings last month;
 - 5th May – SWT Liaison Meeting
 - 5th May – Planning Committee Meeting
 - 11th May – MH2 consultation meeting
 - 12th May – Parish Council Meeting
 - 13th May – JPP Meeting to agree MH2 Developer consultation response
 - 20th May – SWT Exec Meeting – MH2 Masterplan
 - 26th May – JPP Review Meeting
 - 27th May – CCLA Catch Up
- Meetings this month:
 - 2nd June – SWT Liaison Meeting
 - 2nd June - Planning Committee Meeting
 - 5th June – Virtual SLCC Branch Meeting
 - 9th June – Parish Council Meeting
 - 10th June – Country Park meeting

Assistant Clerk's Report:

- Actioned decisions made by Council.
- Attended virtual meetings of Cheddon Fitzpaine PC, SWTC Executive, Joint Parish Panel, WM Liaison meeting.
- E mail dialogues with Fresh Air Fitness regarding outdoor gym equipment. Order has been placed, payment in total on completion. Survey form completed. Site meeting on 2/6/2020, attended by Martin Davies DLO, Cllrs Cavill, Hope, Pritchard, Hall. Grass matting agreed, order confirmed and installation date agreed. Set up Martin Davies to open FG in morning and to check off installation when done.
- Acknowledgement from Steve Shaw regarding WMPC support for Local Electricity Bill, and receipt of WMPC's letter to Rebecca Pow in support of the Bill acknowledged by her office. Further support requested as Bill comes before Parliament on 10th June. Not listed amongst published list of supporters – have asked for this to be rectified.
- Distribution of daily newsletters ref corona virus pandemic.
- Completion of Internal Audit.
- Completion of AGAR including statements of variance and bank reconciliation.
- Review of Design Principles for MH2 and Land south of Langaller Manor Farm.
- Completed draft NP policies revision based on informal consultation: sent to Chairs, Vice Chairs, Kelvin and Jo. Next steps –agree draft with Kelvin, check how revisions sit within entire NP document; seek advice from Ann Rhodes how to progress.
- Initiated enquiries with Mark Marlborough regarding illustrated map of play parks within NP area. He will present some ideas and rough costing for July meeting.

98/20 Coronavirus Pandemic update

a) Update on Community Groups

Cllr Elliston provided an update in relation to the community groups who are continuing their efforts, most of the requests for help are for prescriptions.

A response has been received from Taunton Foodbank who have confirmed that an additional 10 parcels were given out in the Parish. Cllr Elliston is waiting for confirmation of the cost of a food parcel.

It was proposed by Cllr Hall, seconded by Cllr Cavill and agreed with all in favour to make a donation of £200 to Taunton Foodbank if there was a need.

b) Update from Village Agent

The Village Agent, Christine Brewer did not join the meeting.

Public Question Time

Members of the public present at the meeting did not ask any questions.

Tony Laurence, acting in his capacity as Trustee and Deputy Chair of Arts Taunton, provided an update in relation to commissioning Createstreets to review the MH2 documentation produced by SWT since he put forward the suggestion at the last meeting. CSM PC has considered the proposal since the last meeting and have decided not to be a partner in the commissioning of Createstreets. The cost to commission would therefore rise to a £1000 contribution from both the Parish Council and Arts Taunton.

A short discussion followed, further consideration was given to the proposal in item 100/20 dii

Cllr Pritchard raised the concerns of a resident in the Aginhills development about the ground maintenance company strimming trees and saplings on site and causing damage.

Cllr Pritchard raised the inadequate specification of fencing on the Aginhills development along Milton Hill and Sellicks Road, the fencing is already starting to collapse and rot.

Cllr Pritchard raised the walkway between the A3259 and Park Mead. Cars are being broken in to and the walkway is being used to get away quickly. Cllr Pritchard asked if the Parish Council could consider any improvements to make the area more secure.

Clerk to write the DWH and Maintenance Company raising concerns.

Representations to be made into MH2 design to try to ensure same specification isn't included in any proposals.

Clerk to add an item to the agenda for the next meeting.

99/20 Planning

a) To consider recommendations from the WMPC Planning committee on applications received by 2nd June 2020, (listed on SW+T Council website); and to consider any others to date

The following recommendations from the WMPC Planning Committee on 2nd June were considered. It was resolved to approve the recommendations for submission, proposed by Cllr Hall, seconded by Cllr Gage and all agreed by show of hands.

48/20/0019 Erection of garage and garden store at The Wagon House, Gotton, Cheddon Fitzpaine. Info sent to Cllrs 19/5/20. Parish Council agreed to support this application.

48/20/0021 Replacement of timber screen fence at 16 Elms Estate, Monkton Heathfield. Info sent to Cllrs 20/5/20. Parish Council considered the height of the fence in the proposal would be out of keeping for a residential area and disproportionate to the surroundings. It was noted that a fence 4 metres high would require substantial structure to safely support it.

The following additional application was considered:

48/20/0024: Erection of a single storey extension to the rear of 10 Park Mead, West Monkton. The Parish Council agreed to support this application.

Assistant Clerk drew attention to the appeal that has been lodged with SWT in relation to the application for the erection of a dwelling house in the garden of Nigella, West Monkton. (48/19/0059). The Parish Council will consider any additional comments it may like to make in respect of the application at the July Planning Committee meeting for the Planning Inspector to consider during the appeal.

Cllr Gage drew attention to a new building which has been erected on Church Hill and asked if planning permission had been obtained. Assistant Clerk to report to planning enforcement at SWT.

b) To note that Planning decisions made are available on SW+T Council website filed under the application number

Noted.

100/20 MH Development

a) MH1: Update

i. Sports pitches

Clerk confirmed that there was no progress to report in relation to the Sports Pitches, confirmation of the position of Persimmon and Redrow is awaited.

ii. Open Spaces Transfer / Management

Clerk confirmed that there was no progress to report in relation to the transfer of the MH1 Open Spaces.

Responses are also still awaited from Persimmon in relation to resuming the maintenance of MH1 Open Spaces, watering the trees and the movement of the traveller.

Chair suggested that a virtual meeting is arranged with Kate Payne at Persimmon to discuss all the outstanding issues, Cllr Besley requested that Ragwort was also raised with Kate and an update in relation to the construction of the WRR now that the Creech Castle Improvements have been postponed.

Cllr Hope raised the need to assess the trees on MH1 and that an assessment should be carried out whilst the trees are still in foliage to identify those that need to be replaced. 'What3Words' was recommended by Cllr Pritchard as an app that could be used to plot the tree locations.

b) Hartnells Farm Development: Update

Clerk confirmed that an email has been sent to Persimmon to request comments on the LLFA report regarding the Hartnells Farm proposed drainage. A response is awaited.

c) Retail units: Update

Clerk confirmed that there was no further update to report. Enforcement action in relation to provision of parking spaces and re-surfacing of Furs Close is underway.

d) MH2: Update

i. Joint Parish Panel arrangements

Chair confirmed the new arrangements in relation to the Joint Parish Panel with CSM PC. Going forward presentations from third parties would be received jointly but any responses would be submitted individually but shared with each other.

ii. To consider commissioning Createstreets to review SWT MH2 Masterplan

A further discussion took place on the possibility of commissioning Createstreets jointly with Arts Taunton to review the documents produced by SWT in relation to MH2.

It was agreed to commission Createstreets jointly with Arts Taunton subject to a brief / confirmation being provided by Createstreets of the work included for the cost. Proposed by Cllr Besley, seconded by Cllr Hall and agreed with one vote against and the remainder of Councillors in favour.

e) Land South of Langaller House: Update

Chair confirmed that a Parish Council response to the SWT Consultation on the Land South of Langaller House proposal has been submitted and thanked the Clerks for developing the response on behalf of the Parish Council.

f) Feedback from Liaison Meeting with A Penna

Clerk confirmed that A. Penna provided an update in relation to the land West of Greenway. A. Penna confirmed that due to the uncertainty around the delivery of the WRR and timescales for doing so, it was unlikely that this proposal would move forward in this calendar year.

All other matters covered at the Liaison Meeting were discussed under other items on the agenda.

101/20 Environmental

a) Bus Shelter cleaning

A discussion about whether the Parish Council should arrange for the cleaning of bus shelters in the Parish took place. It was agreed to instead display notices on the bus shelters confirming that they have not been cleaned / decontaminated.

b) Parish Signs

Clerk confirmed that a meeting had taken place with the Parish Lengthsman to discuss the location and specifications of the signs and the conditions included in the Planning Consent and SCC Licence.

The placement of the Bathpool sign will be delayed until after the Creech Castle Improvements works had taken place.

Work to install the signs will now follow over the coming weeks / months.

102/20 SCC Report from Cllr D Fothergill

Cllr Fothergill provided an update on the work of SCC:

Coronavirus Pandemic – Figures in Somerset have risen in the last week or so, a number of the results incorrectly came back positive and those individuals have been retested. The closure of WSM hospital has also impacted on the Somerset figures. Nonetheless the numbers in Somerset remain low. The Yeovil care home has now been stood down. A testing centre has been opened at the racecourse. In addition there are 9 mobile testing sites in the County which are being operated by the Army. Schools have started to reopen but the Government has now announced that primary schools are not required to take any further school years back before September. The big challenge is now opening and getting everyone back in September. The recycling centres are now up and running, odds and evens number plate requirement now gone, more items can now be taken and trailers are also now allowed. High Street non-essential retail shops to open next week, options to enable social distancing in the town centre are being considered. Closing East Street is one of the options to allow pedestrianisation. A local test and trace is now in operation, in last week 120 have been traced. From July 1st new local lockdown procedures are being introduced, it will be the responsibility of the upper tier authority (SCC) to determine extent of local lockdowns. SCC has spent £43.4m on the Corona response. Received £25.6m back from Government, £7m contribution is being made by CCG. £10m gap remains. £2.5m this year and £7.5m next year.

Creech Castle Improvements – Works have been delayed for a year or more to support the local economy – decision to be taken by Cabinet. This will have implications on Monkton Heathfield. Delivery and opening of the WRR can now be brought forward. SCC are communicating with Persimmon about changing the schedule for the WRR works.

Clerk asked Cllr Fothergill if he could help to progress any remedial highways works required to alleviate the flooding issue at The Cottage, Mount Fancy. Cllr Fothergill agreed.

103/20 SW+T Council reports from Cllrs Tully, Pritchard and Cavill - no decisions

Cllr Tully reported that the homelessness situation has improved in the district because of Canonsgrove opening. Only 2 people remain homeless who are refusing to take a place. There is a need for towels and sheets at the centre. The protest in Vivary Park for Black Lives Matter has been postponed. Finally, Cllr Tully reported that the Council is looking again at more cycle paths as coronavirus expected to have an impact on travel habits.

Cllr Pritchard confirmed that Canonsgrove has been fantastic in resolving homelessness locally and in dealing with substance abuse. There have been 191 claims for the Discretionary Business Grants up to 8th June. The grants are targeted at businesses that fall outside of the business rate scheme. 38 applications have been approved so far – being awarded £250k. The total fund available is just over £2m. Businesses should be encouraged to apply. Finally, Cllr Pritchard reported that Positive People have launched a free helpline for people needing help with using technology. Clerk to add details to the PC website and Facebook page.

Cllr Cavill reported that 3165 business have been helped with available grant funding in the district. All claims for funding will be appropriately audited. Cllr Lee Baker is the new chair for Audit, Governance and Standards Committee. The Committee is currently considering what would be the appropriate structure for SWT; a Leader and Exec system or Committee System or a Hybrid of the two. Cllr Cavill drew attention to the One Somerset unitary proposal and the report by Mel Usher commissioned by SLCC.

It was agreed that a virtual meeting would take place on Tuesday 16th June at 7pm to discuss the One Somerset proposal and the SLCC report and to formulate a Parish Council response. Cllr Fothergill to join the meeting to provide a summary of the One Somerset proposal.

104/20 Reports, including recent developments, matters to consider and decisions to be made:

a) Bathpool Flood Warden: Mr Kevin Perry

Mr Perry reported that the rivers are all under control. The Leaky Dams on Allens Brook proposals will now be developed further as the lockdown restrictions are lifted.

b) NP Delivery Group Chairman: Mr K Tutill

Mr K Tutill sent his apologies. Assistant Clerk provided an update in relation to the Neighbourhood Plan review progress. The informal consultation comments have now been incorporated into policies. The Chairs and Vice Chairs of both PCs are reviewing this at the moment. This document will then be sent to Ann Rhodes at SWT for consideration and feedback. Following this, the next step will be to add the proposed new policies to the NP document. The addition of the new policies may require some of the context in the NP to be amended / updated. Assistant Clerk also reported that she is exploring the possibility of developing a Neighbourhood Plan illustrative map of all play parks in the two parishes. This follows a significant proportion of comments being received to the questionnaire consultation indicating that people do not know where play areas are in the Parish. The map will be an A2 Ordnance map style with each play area marked with names and a sketch, similar to those in the Thrive documents. Contact has been made with Mark Marlborough who developed the WMPC logo. Mark is going to put together an idea of what is required and an estimated cost for consideration at the July Planning Committee Meeting.

c) Councillors with roles of responsibility

Footpaths: Cllr Gage.

Cllr Gage confirmed that he had nothing to report. There was a tree down on the footpath by the quarry but that has now been cleared.

BACH: Cllr Gage.

Clerk confirmed that quote had been received to repaint the BACH. It was agreed to proceed with painting the Committee Room, Activity Hall and Lobby.

It was agreed that the Clerk would gather quotes to add plastic electrical trunking to the walls in the three rooms to avoid future damage by tables.

Allotments: Cllr Haskins (Clerk)

Cllr Haskins reported that the building work on the land neighbouring the allotments had commenced and the fence boundary had been removed and is being replaced with a wall. Some old sheets of material had been left in the allotment from these works. Cllr Ellis confirmed that the Spital Almshouses were consulted on the works and all rubbish should be taken away. Chair / Clerk to keep an eye on the allotments to ensure the rubbish is removed.

Cllr Haskins also reported that the fence between the allotments and the car park was rotten and needed replacing. Clerk confirmed that quotes to do this work will be considered as part of the finance report.

Highways: Cllr Besley

Cllr Besley confirmed that there was nothing to report, resurfacing work is taking place in the Parish and potholes are being filled.

Flooding: Cllrs Cavill and Hall

Cllrs Cavill and Hall confirmed that they had nothing to report.

Safe Routes to School: Cllr Tully.

Cllr Tully confirmed that there was nothing to report but raised his concerns about the future arrangements for school transportation by bus for secondary school from September. Current social distancing regulations mean that a single decker bus can only take 10 students. Cllr Fothergill confirmed that School Transport Team at SCC were making plans for September, the hope is that the Government Social Distancing Regulations may be relaxed to 1 metre before September.

Public Open Spaces, Recreation and Children's Play Areas: Cllrs Hope and Cavill.

Page 6 of 10

Cllr Hope confirmed that responses from Persimmon to issues raised are not being received at the moment. The public open spaces are incredibly overgrown now. Some of the play areas are sealed off and some aren't. The central play area is not fenced off and is being used. Community Square closed off. MUGA is not being progressed at all at the moment.

Assistant Clerk confirmed that three pieces of adult gym equipment are scheduled to be installed on 10th June by Fresh Air Fitness.

Community Liaison/Transportation: Cllr Elliston

Cllr Elliston confirmed that there was nothing to report in respect of transportation.

Cllr Elliston reported that concerns had been raised on local Facebook Groups about the use of Nitrous Oxide in areas like the Cricket Club car park. In addition, a number of cars had been broken into. Assistant Clerk encouraged Councillors to recommend to Parishioners that they report any of these types of incidents to the Police via 101. Reporting incidents is important to enable a picture of incidents in an area to be developed.

Cllr Hall reported that a food trader had been operating from the Community Square on Hardys Road, believed to be trading without a license, therefore the trader has been reported to SWT by the Clerk.

d) Communications Report

The recent spam emails received by some Parish Councillors were discussed. Councillors were encouraged to be vigilant and raise any concerns about emails received with the Clerk.

Clerk confirmed that work to review the contents of the Parish Council website had commenced. The WM Policies being discussed in item 106/20 had been reviewed and their formats adapted to make them more accessible to meet the new Accessibility Guidelines.

e) GDPR

Clerk confirmed that there was nothing to report.

f) WMPC Chairman

Chair suggested the possible inclusion of the delivery of sparrow terraces in the Neighbourhood Plan.

Representatives on outside bodies/Response to Consultations:

g) West Monkton Village Hall Management Committee

Cllr Tully reported that the Village Hall Management Committee are erecting a new fence on the road boundary. The new fence will be a steel rail fence.

h) The Spital Trust

Cllr Ellis confirmed that there was nothing to report

i) Any other events at which WMPC was represented

None.

j) Consultations submitted

Clerk confirmed that the consultation response in respect of the Land South of Manor Farm, Langaller proposals had been submitted to SWT.

Parish Council contributed to the NALC/Grimsey review of effects of Covid-19 on high streets and town centres.

105/20 Assets

a) Asset Register

Assistant Clerk confirmed that the Asset Register was up to date, the three pieces of Gym Equipment at Farriers Green will be added once they are installed.

106/20 Annual Policy Review

Clerk outlined the WM Policies that have been reviewed. Cllr Elliston highlighted the reference to TDBC instead of SWT in the Complaints and Disciplinary Procedure.

Subject to the amendment to the Complaints and Disciplinary Procedure, the reviewed Code of Conduct, Complaints and Disciplinary Procedure, Equality Policy, Grants Policy, Training Policy, Recruitment Policy and

Financial Regulations and Standing Orders were adopted. Proposed by Cllr Elliston, seconded by Cllr Hall and all agreed by a show of hands.

107/20 Finance

a) AGAR Section 2 Accounting Statements

The AGAR Section 2 Accounting Statements were adopted. Proposed by Cllr Tully, seconded by Cllr Elliston and all agreed by a show of hands.

b) Quotes: updates

- Signage for Church – progress report requested; email acknowledged reply awaited.
- Bus Shelters Ltd – ongoing – progress anticipated after lock down eases. Need to visit local homeowner to confirm concrete slab for base on northern side.
- Outdoor gym equipment site visit with Fresh Air Fitness, Martin Davies and Cllrs. T's and C's received, also invoice to be paid after installation is complete and signed off. Advised by Martin Davies that grass matting would keep equipment in better order. Revised invoice £4315.00 +vat of 863.00 total £5178.00. Confirm this is the cheapest supplier of equivalent offers.

Resolution to accept new invoice. Proposed by Cllr Hope, seconded by Cllr Gage and all agreed by show of hands.

- Replacement front fence at Spital Allotments: Ben Whites Landscapes quoted £680.00 + £136.00 vat. Following conversations with the Lengthsman it is believed that he will complete the job for less, therefore it is recommended that he is asked to do the work.

Resolution to ask Lengthsman to construct fence at Spital Allotments 1 metre high with a gate wide enough for a wheelbarrow. Proposed by Cllr Hall, seconded by Cllr Gage and all agreed by show of hands.

- To note: Andy Pulleyn has been asked to provide more information regarding Tables and Chairs for Tacchi-Morris Arts Centre café area

c) To note Internal Audit is complete with satisfactory review.

Details regarding recommendations will be considered at the next Audit Working Party meeting on 17th July.

d) To approve receipts and payments as listed below.

Noted that interest rates are likely to remain low for some time to come. Observation that if more CIL comes in, there may be a need to look at opening another bank account to keep all accounts below the £85k guaranteed sum; possibly Unity Bank.

Information relating to named, or otherwise identifiable, individuals is confidential and has been redacted in documents placed in the public domain

Receipts

Interest Lloyds	£1.58
Nationwide	£3.22
PSDF	£24.15

Reimbursement of £314.34 as final part of S106 Hatcheries. No more s106 funds remaining for community halls or play areas contributions.

Payments

Bus shelter cleaning and litter picking

Mr A Pritchard, all his pay after tax => employee voluntary contribution to pension via Tailored auto-enrolment (£xx.xx to be paid by direct debit)) shown on bank

statement

Tailored auto-enrolment pension contributions	£xx.xx to be paid by direct debit)) together xx.xx
Clerks salary (after tax)	£xx.xx to be paid by bacs
Asst Clerk (after tax)	£xx.xx to be paid by bacs
HMRC month 3	£394.32 to be paid by bacs
Homeworkers allowance Clerk	£27.00 to be paid by bacs
Homeworkers allowance Assistant Clerk	£27.00 to be paid by bacs
Lengthsmans services	£ 289.14 to be paid by bacs

Internal Auditor	£142.50 to be paid by bacs (annual audit)
N Cavill water pipe for CP	£59.40 to be paid by bacs (CP-volunteers)
FreshAir Fitness (installation 10/6)	£5178.00 to be paid by bacs (CIL)

Any other invoices received before 9 June 2020 £ to follow, to be paid by bacs wherever possible
 Qss IT support service (laptop black screen) £3.30 to be paid by bacs
 Resolution to make payments as described above (invoices to be paid by bacs where noted)

Proposed by Cllr Besley, seconded by Cllr Elliston and all agreed by show of hands.

Payments made since last meeting of WMPC

1. To note: Payments made using debit card
 Viking inks and Kensington Locks for laptops (x3)247.94+ 49.59 vat=297.53
2. To note payments by bacs/transfer:
 Lengthsman's Higos Insurance cover 89.88 (same as last year).
3. To note payment by direct debit
 Invoice 7801 Monthly payment of £12.00 + vat £2.40 = £14.40 to Tailored Auto Enrolment, for the servicing plan
 Tailored auto enrolment pension deductions: to follow
 Invoice SWS 106228 Monthly invoice £59.80 + vat £11.96 = £71.76 to Somerset Web Services (13 mailboxes)
 McAfee annual subscription £89.99
 ICO Data Protection renewal fee due in July, direct debit so £5 discount, therefore £35.00 will be taken.
4. Cheque
 nil

d) To note bank reconciliation and budget check, WMPC and BACH (green financial sheets).

Bank reconciliation and budget check: please check on green financial sheet. Ask any questions by email.

General notes on spreadsheet

Each column heading is dated first of the month.

Each monthly receipt column is a snap shot of what has been received in the month prior to 1st of the month.

Each monthly expenditure column itemizes payment that will be made (i.e. paying the last month's bills) after 1st of the month. These are the monthly list of payments for approval.

Bank statements for 1st of the month provide the figures shown on the financial sheet (bottom left hand corner).

Specific notes for WMPC June financial sheet

WMPC Receipts

Receipts received after 1st June and up to 1st July are shown in the June column. Shows the first half of the precept,

WMPC Expenditure

Invoices dated after 1st June are shown on the June finance sheet. (On May fin sheet Higos + Viking together = 387.52)

f) BACH finance

The BACH Finance Sheet, providing the position in relation to the BACH finances to the 30th May 2020 was circulated in advance of the meeting and its contents noted.

f) To note next Meeting of Audit Working Party Friday 17th July 2020, VIRTUAL 9.30am.

Noted.

108/20 Other matters for report only

No other matters were reported.

Items for next meeting agenda – by Monday 6th July 2020.

Confidential Session:

109/20 Country Park

Page 9 of 10

Cllr Hall provided an update in relation to the Country Park.

Application letter to partially discharge condition 2 in relation to Zone 7 planting was approved for submission. Proposed by Cllr Hall, seconded by Cllr Cavill and all agreed by a show of hands.

An email received from A Penna in reply to a request that was sent to SWT for an offer to CFPC and WMPC to purchase the Country Park Land for £200k was discussed. It was resolved that the Clerk would respond to the email and request that the required formal decisions are taken by SWT as soon as possible and to confirm that the offer does not need to be conditional on satisfactory outline planning permission being obtained. Proposed by Cllr Besley, seconded by Cllr Gage and all agreed by a show of hands.

110/20 Dates of forthcoming meetings

Future meeting dates will take place virtually through Zoom on the following dates.

Parish Council:

Second Tuesday in the month

2020: 14th Jul, 11th Aug, 8th Sept, 13th Oct, 10th Nov, 8th Dec.

Planning Committee

First Tuesday in the month

2020: 7th Jul, 4th Aug, 1st Sep, 6th Oct, 2nd Nov, 1st Dec.

Annual Parish Meeting: TBC

BACH Committee: TBC

Audit Working Party: 17th July 2020 9.15am.

Budget and Precept: TBC November 2020

There being no further business, the meeting closed at 10.40pm.



Signed Chairman

Date: 14th July 2020