



West Monkton Parish Council

ADOPTED

Minutes of the meeting of the Parish Council held on Tuesday 27th September 2022 at 7.00pm.

Present: Cllrs Besley, Cavill, Ellis, Gage, Hall, Haskins, Hope and Tully .

In attendance: Mrs A Shepherd, Clerk, Mrs K Welsh Assistant Clerk Community, Cllr Andrew Pritchard, District Councillor and 2 members of the public.

251/22 To receive any apologies (with reasons), introductions with responsibilities

Apologies were received from Cllr Elliston, Sammie Millard-Jones, Clerk Cheddon Fitzpaine Parish Council, Mr K Perry, Bathpool Flood Warden, Cllr David Fothergill, County Councillor and Mr K Tutill, NP Delivery Group Chairman.

252/22 To note

- a) Declarations of Interest: No change.
- b) Dispensation Requests: None
- c) Amendments to the Register of Disclosable Pecuniary Interest: None had been notified to the Clerk.

253/22 To adopt the minutes of the Parish Council meeting on 9th August 2022

The minutes from the Meeting of the Parish Council on 9th August 2022, having been previously circulated, were taken as read. It was resolved to adopt the minutes of the Parish Council meeting on 9th August, proposed by Cllr Hall, seconded by Cllr Ellis and agreed by show of hands.

254/22 Reports

a) To note Clerk's report and Assistant Clerk (Community) Report

Clerk's report:

Parish Administration:

- Actions from the last meeting / issues arising:
 - Weight restriction sign incorrect on WRR, says 300 yards rather than 30. Spotted by a member of the public. SCC are going to rectify the sign.
 - Old bus shelter on Monkton Heathfield Road (near Hartnells). Persimmon have confirmed that "they had the order in place and everything ready to go and then the highway Authority wanted full traffic management plans and wouldn't allow them on the network to carry out the works. Persimmon are now waiting for a revised quote with a full traffic management package, just to remove the bus stop. Once the TM plans and revised quote is approved Persimmon can re-issue the order".
 - Email to Police and Crime Commissioner regarding illegal encampments – response received and circulated.
 - Grit bin – SCC have asked the PC to check the levels of grit bins ready for topping up for the winter. Our Lengthsman is going to take a look and confirm levels.
 - Fly tipping at Yallands Hill – reported to SWT.
- Finance / Payroll:
 - Managing / inputting Accounts using Scribe.
 - September payroll and finance report.
 - Additional audit information sent to the External Auditors as requested. Audit has now been completed, publicised and required notices displayed.

Neighbourhood Plan

- Referendum information developed for inclusion in the Village News
- Notices of Referendum added to the noticeboards.

Planning:

- Updating Planning Log with planning decisions / conditions weekly.
- Preparation of PowerPoint presentation in respect of planning applications received for PC meeting.

MH1:

- Arrangements for meeting with Persimmon on 22nd August
- Meeting with Blenheims on 31st August / Actions
- Arrangements to meet with Simon Fox at SWT on 12th September.
- Liaised with Persimmon / Redrow regarding removal of waste left from travellers.
- Liaised with Persimmon / Redrow regarding outstanding issues in MH1 and handover of POS and Sports Pitch land and requested update on when remaining play park remedials will be carried out.

MH2:

- Arrangements for meeting with Persimmon / Redrow / Consultation on 13th September, now cancelled. Application being considered by SWT Planning Committee on 15th September.

Highways:

- SID installed at Greenway. Quotation for additional brackets obtained and are in finance report for approval.
- Response received from Andy Coupe at SCC regarding the traffic counting locations:

“Apologies for not responding sooner – I have been on leave. Whilst we could add more sites for data collection, I think the map we settled upon provides comprehensive coverage to understand extant vehicle movements in the area in the context that the exercise we are going through will not be a precise science. Alyn committed to undertake some traffic monitoring, but this did not extend to the development of a traffic model to predict the changes in traffic flows as a result of a bus gate. Instead, the idea of collecting the raw data is simply so that we are able to collectively review the current facts to inform our thinking about the potential implications of different bus gate options.

The idea of a temporary bus gate was framed in the context that MH2 might change traffic flows in the area as a result of the then proposed ring road and changes to the existing dual carriageway. We noted when we last met that it is unlikely the MH2 ‘ring road’ will now come forward, which prompted the need to move forward with the bus gate. Whilst there would in theory be no reason why the bus gate could not be reviewed in the event that plans for MH2 change again, I would be concerned if we proceeded with the bus gate in the thought that we could move it to an alternative location. My feeling is that the time is right to make a firm decision on the way forward”.

BACH:

- Meeting with Diocese and Primary School about the proposed BACH extension on 12th July, no further news has been received since the meeting.
- Storage cupboards for lobby arrived damaged. 40% discount to be provided. Credit note received.
- Junior Football Use of the School Playing Fields – Ruishton Youth FC would like to use the school pitch for 16 fixtures through the year and have asked if the PC would permit the team to use the BACH facilities. Liaised with Barry and responded to confirm that the Club can use the toilets as long as provision is in place to make sure that the lobby carpet is kept clean and the BACH is clean and tidy after use. Also specified that the Club may be charged cleaning costs if it isn't.
- Next Committee Meeting to take place on Tuesday 4th October at 7pm

Meetings last month:

2nd August – Agenda run through meeting
 3rd August – LGR Clerks Session
 5th August – Annual Leave
 9th August – PC Meeting
 17th August – LGR Clerks Session
 W/C 22nd August – Annual Leave
 31st August – Meeting with Blenheims re MH1

Meetings this month:

5th September – Agenda run through meeting
 5th September – Connecting our Garden Communities Online Session
 6th /7th September – Annual Leave – Training
 12th September – Meeting with Simon Fox, SWT at 4pm
 14th September – LGR Clerks Session
 16th September – Stewardship Development Meeting at SWT
 22nd / 23rd September – Annual Leave
 27th September – PC Meeting
 28th September – LGR Clerks Session

Assistant Clerk Community Report:

Community - General

- Monkton Matters – keeping MM up to date with new news and events as and when required. Sharing articles on Facebook pages. Promotion of Monkton Matters online and at events.
- Attend monthly school council meetings starting from September

- Started New Community Matters Newsletter to update on events in the community for Monkton Matters, Facebook and noticeboards.
- Pulled together a map for the tree giveaway back in March, plotting where the trees were planted across the parish.
- Have information pack from Somerset Council about setting up a community transport scheme and passed this to Cllr Paul Elliston about options for Community Transport going forward.
- Responded to residents' messages on Facebook for a number of community queries including the delivery of free hi viz jackets.
- Met with 3 experienced educators who are keen to set up a Stay and Play at the BACH, discussed ways to involve West Monkton School
- Contacted School and have organised a meeting next week to discuss the stay and play and café in more details and ways they can support us in the community.

Community Fridge

- Raising awareness of the Community Fridge by meeting with Tilly from BBC Radio Somerset, who put together a video for their webpage and is also in the process of putting together a programme about the community fridge with recordings from myself and a community fridge volunteer.
- Gathered information and photographs for the publishing in the gazette.
- We are now looking to add a further Coop to our collections from Priorswood, we are just waiting for the go ahead from their end.
- Coordinating and managing volunteers, cleaning rotas and pickups.
- Creating posters for home growers to donate which were posted at allotments and online.
- Awaiting news from Fairshare about becoming a member.
- Meeting regularly with volunteers to keep them updated and involved.
- Met and recruited new volunteers for the community fridge.
- Organised purchase of essential equipment for the community fridge, including locker and scales.
- Replenishing logging forms in community fridge and keeping paperwork up to date.
- Spoke to environmental health and rather than a log of food coming into the fridge from the outlets, coop and Monkton Elm, each volunteer takes a photograph of the items collected, send this in to save on my laptop in case there is ever a recall of food.
- Promoting new initiatives via social media for the fridge and the café.
- Responding to endless facebook messages about issues or queries from the public.
- Planning to organise mini clothes swap/toy swap to run alongside the café on a Wednesday afternoon.
- Responding to complaints and concerns about community fridge users, especially by young people.
- Prepared an online survey to gain generally feedback from the community fridge from users.

Community Cafe

- Running a weekly Community Café at the BACH over the school pick up period. Opportunity to meeting with the public to share concerns and to socialise. Also meeting place for potential and existing volunteers to support, recruit and get feedback about the volunteering. Promote community events here. Tony Wearmouth PCSO to drop in and run any events here and Debbie Harris attending regularly to meet clients and run drop ins monthly.
- Organised meet up this week with a few parents who are keen to start a Stay and Play group at the BACH.
- Debbie Harris as brought a few parishioners to the community café where we have been able to offer opportunities for support or volunteering.
- Some young people attended over the summer as well as volunteers and it was a chance for us to talk to them about the community fridge and using it sensibly.

Community Garden

- Started a Community Garden group at the BACH.
- Meeting twice weekly at the garden.
- Attended meeting at local pub to discuss plans going forward.
- Seeds being germinated at homes and then transferred to the beds at the BACH.

Other Volunteering

- Touching base with Companion Volunteer, who is now meeting regularly with one isolated member of the community.
- Contacted all volunteers to ask if they would like to go on a whats app group for when help is needed urgently with watering or other issues that might arise.
- Created a whats app group with volunteers coming forward to help with watering.
- In the process of obtaining DBS checks for 2 new companion volunteers.

General PC

- Attended PC meetings

- Attended run through agenda meetings
- Attended MH1 meeting on 22/8/22 in Clerk's absence
- Organised meeting with Blenheims to discuss the adoption of MH1
- Gathered information from another PC about the issue with management companies and PC owning land
- Created communications and clerk community report

b) SCC Report

Cllr Cavill reported on the following:

New CEO for Somerset County Council: Duncan Sharkey starts as the new Council Chief Executive later this month. Mr Sharkey was previously Chief Executive of the Royal Borough of Windsor and Maidenhead and will become Chief Executive of the new unitary Somerset Council from April next year. Mr Sharkey succeeds Pat Flaherty who has been Chief Executive of Somerset County Council since 2014.

Somerset's Cultural Strategy: Specialist partners Fifth Sector, have been appointed to help develop a five-year cultural strategy. Since its foundation in 2011 Fifth Sector has delivered a number of strategic and cultural projects, including Derby, Liverpool, Manchester and Tees Valley. In October, a direct consultation will be launched focusing on issues people have highlighted as important.

SCC Finances: £23.9m overspent so far this year.

SCC Children's Services: Received a good Ofsted rating.

Taunton Park and Ride: A new bus fare becomes effective on Taunton's Park and Ride service from the beginning of September to coincide with the reopening of the Toneway junction. The service will cost £1.00 for a single and £2.00 for a return from Monday 5th September. Children (5-16) will be able to travel half price and concessionary bus pass holders can travel free after 9.30am weekdays and all day on Saturday. The previous Conservative administration waived fares for the service while the £8.3m Toneway Creech Castle works were in progress. In the last year, numbers using it have increased nearly fivefold from around 2,323 a week in July 2021 to 11,381 a week in July 2022.

Somerset Community Resilience Award: A new award has been launched to celebrate people or groups that have made their communities more resilient. Nominations are invited from Somerset residents, groups or individuals that have made a difference in helping their community: for example, local flood groups, parish or town councillors who can be counted on to think ahead, or someone who has helped to make sure vulnerable people can get help in an emergency. The winner will be announced at the 2022 Somerset Community Resilience Day on October 13th at West Monkton Village Hall. To find out more or nominate someone see the Somerset Prepared website <http://www.somersetprepared.org.uk>

New Lord Lieutenant for Somerset: Mohammed Saddiq DL, who is Executive Director of Operations at Wessex Water, will take over as Lord Lieutenant of Somerset from Annie Maw CVO when she retires at the end of October. Mr Saddiq's parents came to England in the late 60's from a small village in Pakistan, setting up a new home in Leeds. He has held a number of senior engineering and management positions in those sectors over the past 30 years. Mr Saddiq, who is 52, now lives in Midford near Bath with his wife Paula and five children.

Electric Minibuses: Following a decision by the previous Conservative administration at County Hall, SCC has taken delivery of two fully electric, specially adapted wheelchair accessible minibuses available for use. The vehicles are Maxus EV80 minibuses and have a capacity of 10 passengers and the seats within can be adapted so that three wheelchairs can be safely included. On one charge, the buses can travel approximately 114 miles.

c) SWT Report

Cllr Pritchard reported on the following:

Driverless vehicles - on trial in Taunton, national programme to introduce the public to the concept and to gather feedback from members of the public.

Electric Charging Points – Taunton is also part of a national plan for electric charging points with the National Grid.

LCN Conference – taking place on 4th October.

Suicide Prevention Day – due to the national period of mourning following the Queen's death, world suicide prevention day has been postponed – now 8th October.

Heathfield Drive – on grass cutting schedule for next week.

Cllr Tully reported on the following:

MH2 – planning application considered by the Planning Committee last week, the application has been deferred for 6 months.

d) Neighbourhood Plan Update

Tricia Cavill attended the meeting and reported the results of the Neighbourhood Plan referendum. 80% of those voting voted to support the Plan. The Plan is now scheduled to go before SWT Full Council on 25th October when the plan will be made.

e) Bathpool Flood Warden

Mr Perry sent his apologies and provided the following report in advance of the meeting:

Very little to report other than:-

- Only 29mm of rain fell in August (after only 7mm in July). EA figures confirm August rainfall to be 39% of long-term average. To date in September, we've only had 45.5mm (approx 57% of September long term average)
- The 4 leaky dams were installed in Allens Brook on August 24th – and we wait to see the benefits

f) Communications Report

Assistant Clerk (Community) reported on the following:

Parish Council Website

- Regular updates to Highways (including road closures), Planning, Finance and Parish Council carried out.

Parish Council Facebook Page:

- Page likes / followers now at 955
- 10,075 post reach
- 259 post engagements
- Posts added sharing news items that are added to the website.

Monkton Matters

- Page likes / followers now at 276
- 27 new articles added in August
- Articles on Monkton Matters being shared on Monkton Matters Facebook page to pull users to the website.
- 1,535 post reach
- 227 post engagements
- Business directory now live and has details of 15 businesses so far.

Community Fridge Facebook Page:

- Page likes /followers 646
- 66,342 post reach
- 51,021 post engagements

Village News Contribution

- Developed by the Clerk's.

Noticeboard Updates

- Updated noticeboards

254/22 Local Government Reorganisation:

a) Community Governance Review to form Taunton Town Council update

Cllr Cavill reported that the Taunton Town Council proposals have gone through Scrutiny at SCC. The proposed budget created for the Town Council equates to £94.00 per Band D equivalent giving a £2.11m budget. This is made up from £300k on administration, grass cutting, £400k reserve in the first year. £800k spend on other activities. The budget is similar to that set by other Town / City Councils.

The proposals take in most of CFPC, leaving approximately 120 houses. CFPC took legal advice and are now seeking KC advice. The proposal will now go to SWT Full Council.

b) LCN Consultation

The LCN Consultation was outlined and discussed. It was noted that all three proposals included in the consultation are town centric and that none of the options work.

Cllr Cavill reported that delivery of LCNs is slipping. £6m of funding set aside for LCN delivery is not there now.

The consultation runs until 17th October, a LCN conference is taking place on 4th October which may help to inform the Parish Councils response to the consultation.

Response to consultation to be added to the agenda for the 11th October Parish Council meeting.

Public Question Time

A member of the public asked if Parish Councillors have a geographical area that they cover. It was confirmed that each Parish Councillor has an area of responsibility rather than a geographical area.

A member of the public asked what the way forward is with the Country Park now that the Glebe Farm planning application has been withdrawn. Cllr Hall confirmed that there is a plan to complete a number of projects in the Country Park – costing is being established at the moment. Projects will include the labyrinth, footpaths, benches and

bins for the 30 acres. The Lease is very restrictive and stops the Somerset Wood from expanding.

Tricia Cavill reported that the Sunflower Competition was judged at Monkton Elm on Saturday, 5 prizes were given, Mike Lind was incredibly positive about continuing the initiative and making it bigger e.g. pollinator patches / planting of pollinator pots.

Cllr Gage made the suggestion of putting a flagpole outside the front of the BACH.

Clerk to make enquiries about the permission required and cost.

255/22 Planning

a) To consider planning applications received

48/22/0047 Various external and internal refurbishments to include façade treatments and customer lobbies at the Car Dealership, Bridgwater Road, Bathpool

The Parish Council supports the granting of permission.

48/22/0049 Erection of an agricultural building for storage of animal fodder on land at Noahs Hill, West Monkton

The Parish Council objects to the granting of permission for the following reasons:

- The proposed building is 7.4m high. This is too high for the location.
- The proposed building is positioned on a slope.
- The proposed height and position will mean that the agricultural building will be visible from the surrounding areas including from the West Monkton Conservation Area thereby impacting on its setting.

48/22/0046 Erection of a first floor extension to the rear of 104 Hob Close, Monkton Heathfield

The Parish Council supports the granting of permission and made the following comments:

- The proposal should incorporate water butts or other rainwater capture and bird boxes and bee bricks.

48/22/0056 Replacement and enlargement of garage to the side, replacement of roof to rear extension with flat roof, raising of roof with formation of first floor and construction of dormer windows at St Hilary, Cheddon Fitzpaine Road, Goosenford, Cheddon Fitzpaine

The Parish Council strongly objects to the granting of permission for the following reasons:

- The proposal is out of keeping with the area.
- What is proposed is an overdevelopment of the site; the scale of the building is too large.
- The roof level is raised as part of the proposal and the elevations and windows will overlook the property to the north.
- The design of the proposal is out of keeping, the proposed dormer windows appear out of proportion and the mixture of materials proposals is out of keeping with materials used in the vicinity.

48/22/0058 Erection of a single storey extension, replacement of entrance lobby with door, glazing and aluminium cladding, internal alterations with installation of additional entrance and fire escape doors and replacement of drive thru booths with associated works at McDonalds, Heron Gate, Taunton

The Parish Council has no comments to make in respect of the application.

48/22/0061/A Display of 6 No. internally illuminated signs, 2 No. internally illuminated projecting signs and 8 No. non-illuminated signs at The Hut, Hankridge Way, Taunton.

The Parish Council objects to the granting of permission for the following reasons:

- All proposed illuminated signs should be shielded and downlit to avoid light spillage and to protect dark night skies.
- The proposed totem sign (sign 10) is too high. Its height should be adjusted to match the height of similar signs in the vicinity.
- The number of signs proposed for the building is too many and appears disproportionate for the size of the building.
- The signs proposed for the elevations, particularly A and B, seem excessive and unnecessary. Particularly the 'Hello Taunton What's Cluckin?' sign and the 'Cluckin good' sign, the Parish Council considers these signs unnecessary and that the wording may be considered offensive.

b) To note that Planning decisions made are available on SW+T Council website filed under the application number

Noted

256/22 MH Developments

a) MH2 update

It was noted that the SWT Planning Committee decided to defer determination of the application for 6 months for significant progress to be made in respect of the issues / grounds for refusal.

It was agreed to request a meeting with the Consultant and Persimmon / Redrow to discuss the proposal. Clerk to request a meeting.

b) MH1 Update; POS adoption update, Section 106 Deed of Variation, Agree next steps (R)

Clerk reported that the proposed S106 Deed of Variation had been received and circulated to Councillors. SWT have requested a formal response to the application within 2 weeks.

It was agreed to meet separately to discuss the proposed variation. Meeting to take place on Monday 3rd October at 10am at the BACH.

Clerk to request the advice of the solicitor on the variation.

c) Sports Pitches Update

Part of S106 variation above.

Cllr Hall confirmed that he has received a quotation for the drainage and groundworks. Landscaping drawings are being developed.

d) Hartnells Farm Development Update

Nothing to report.

257/22 Community Development Projects

a) CIL Projects:

Speed Indicator Device: Update

Clerk confirmed that the results from the SID being located at Greenway had been circulated. Additional brackets have been ordered so that the SID can be placed on the ERR. In the meantime the SID will next be located at Goosenford.

Land next to new Primary School: Update

Clerk reported that a response had been received from Redrow confirming that Redrow and Persimmon are agreeable to the land being used for a junior football pitch as long as a planning change isn't required.

A discussion followed about whether the land should instead be used for a Community Garden as previously discussed.

It was agreed to not take any action until Cllr Elliston had given his Community Garden proposals presentation.

BACH Extension: Update.

Cllr Haskins confirmed that the BACH extension proposal had been rejected by the Diocese and Board of Governors.

BACH Storage Container: Consider quotations

Clerk outlined two quotes received, one for one trip container and the other for a used container.

It was proposed by Cllr Gage, seconded by Cllr Hall and agreed with all in favour that a one trip containers is order but with no insulation or lining subject to Cllr Besley checking prices recently paid for a storage container. Note: Cllr Besley checked prices after the meeting and confirmed the quote accepted was reasonable.

Cllr Gage to check with the primary school before the Clerk places the order. Note: Cllr Gage checked with the primary school after the meeting and the order can be made.

The agenda was interrupted to take item 10 Community

258/22 Community

a) Update

Assistant Clerk (Community) reported that:

The Youth Club are in need of new Trustees. Assistant Clerk (Community) happy to take on the role, the focus will be trying to raise numbers.

Primary School - Kate to share information about the issues with the Community Fridge and promote the Youth Club during visits to the school.

Stay and Play proposal – circulated in advance of the meeting and outlined. Looking into venues that are available at the preferred time at the moment including the Village Hall. Heathfield Hall suggested – enquiries to be made. In principle it was agreed that the Parish Council would cover the start up costs and the cost of hall hire for the first six months if the BACH isn't used. If the BACH is used it would be made available free of charge. One possibility might be to use the Committee Room on a Wednesday afternoon to coincide with the Community Café.

b) Community Garden update

Cllr Elliston to provide a presentation on the Community Garden at the next meeting.

Cllr Besley confirmed that he has an IBC container available for use in the Community Garden to collect water from the bin store.

c) Community Fridge update and proposal to purchase second fridge

Assistant Clerk (Community) reported that a survey has been developed and sent out via social media to get feedback on the Community Fridge. The feedback received has been very positive.

Applying for charitable status has been looked into with the volunteers but it has been agreed to defer moving this forward for the time being. The volunteers are willing to take on more of a role with the fridge which will enable the PC to pull away and fridge to become more volunteer led. Councillors were supportive of this approach.

The agenda was resumed.

259/22 Country Park Update

Cllr Hall reported that a Remembrance Day service is being coordinated by Jo Pearson. Cllr Hall to circulate details.

The CP Working Group meeting is scheduled to take place on Monday 3rd October at 7pm at Cheddon Memorial Hall.

260/22 Finance

a) Quotations and Updates:

- CIL projects
 - Refurb of St Quintins play area agreed and scheduled to be done by DLO this financial year.
 - Refurb of Meadway play area will be part of SWT scheduled maintenance this financial year. No cost to PC.
 - Platinum Walk Signage. MetalMofit Limited aren't able to do the sign. Other suggestions of companies?
 - Insulate roof at Village Hall, under discussion, waiting for further info and description of grant chasing efforts from Village Hall Management committee. Info sent, with link to site, to VH committee from Rural Grants Directory section on Village Halls.
 - Hearing Loop in Committee Room at BACH
Audio Visual Direct. Supply and install induction hearing loop system including induction loop amplifier, 2 wireless ambient boundary microphone systems including receiver units and 1 line mixer for the mics.
£1897.00 +VAT
To ensure all voices picked up addition of a gooseneck microphone £350.00 +VAT
Total £2247 +VAT
Proposed by Cllr Hall, seconded by Cllr Tully and all agreed by show of hands.
- Environmental
 - Order placed with SWT for litter bin at bus stop adjacent to Aldi, expected August.
 - Quote for Farriers Green ramp by DLO accepted, but M Davies no longer in role at SWT so may be a delay.
 - Next six months programme agreed with Bethan and will be presented for approval.
- Grant requests
 - Window now open until 5th October. One application received so far.
- Annual Audit 2021/22
 - Completed, required notices displayed / published.
- Audit Working Party
 - Next meeting will take place on 21st October 2022 at 9.30am by zoom.

b) Receipts and Payments

Information relating to named, or otherwise identifiable, individuals is confidential and has been redacted in documents placed in the public domain.

Receipts

Interest Lloyds	£ 0.42
Nationwide	£ 12.89
PSDF	£68.81
Unity Bank	£36828.07 current balance

Payments

Payee	Net	Vat	Total	How paid	Cost Centre	Cost Code
To authorise payment of:						
A Pritchard litter picking	xx.xx	No vat	xx.xx	d-d	Salaries and expenses	Wages pd into pension, see below
Employee pension contributions	120.25	No vat	120.25	d-d	Salaries and expenses	Pension contributions
Employer contributions	90.19	No vat	90.19	d-d	Salaries and expenses	Pension contributions
A Shepherd Clerks salary SCP31	xx.xx	No vat	xx.xx	bacs	Salaries and expenses	Clerk's Salary
P Cavill Pension Gratuity	xx.xx	No vat	xx.xx	bacs	Salaries and expenses	Assistant Clerk's Salary
K Welsh assistant clerk-community salary SCP 27	xx.xx	No vat	xx.xx	bacs	Salaries and expenses	Assistant Clerk Community Salary
HMRC month 5	1165.39	No vat	1165.39	bacs	Salaries and expenses	Tax and NI Contributions
A Shepherd homeworkers allowance	27.00	No vat	27.00	bacs	Salaries and expenses	Homeworkers allowance
K Welsh homeworkers allowance	27.00	No vat	27.00	bacs	Salaries and expenses	Homeworkers allowance
S Rolls Lengthsman services August	212.44	No vat	212.44	bacs	Environmental and Open Spaces	Lengthsman Services
Business all about you Climate Initiative PR WMPC 20	150.00	No vat	150.00	bacs	Environmental and Open Spaces	Environmental / Community
QSSIT regular maintenance / monthly sub	33.90	6.78	40.68	bacs	IT and Communications	IT
QSS IT	24.75	4.95	29.70	Bacs	IT and Communications	IT
Expenses claim A Shepherd	53.10	No vat	53.10	Bacs	Salary and expenses	Clerk's Expenses
Expenses claim K Welsh	61.20	No vat	61.20	Bacs	Salary and expenses	Clerk's Expenses
Expenses claim K Welsh (Community Fridge supplies)	41.55	8.31	49.86	Bacs	General Administration	Sundry Admin and Equipment
Expenses claim S Haskins (Community Fridge)	178.62	No vat	178.62	Bacs	Community Infrastructure Levy	CIL Expenditure
Monkton Elm Garden Centre (Community Garden Compost)	93.28	18.66	111.94	Bacs	Community Infrastructure Levy	CIL Expenditure
PKF Littlejohn (External Audit)	600.00	120.00	720.00	Bacs	General Administration	Audit Fees
Service Graphics Print and Design (Village News Annual Report)	597.89	No vat	597.89	Bacs	IT and Communications	Publicity
Quantock and Exmoor Limited (Leaky Dams work at Country Park) (to be claimed back from the SRA)	2425.80	485.04	2910.24	Bacs	Community Infrastructure Levy	CIL Expenditure
Somerset Association of Local Councils (Affiliation Fee)	1092.31	No vat	1092.31	Bacs	General Administration	Subscriptions / Affiliations
Elancity (Four additional brackets for the SID)	114.12	22.82	136.94	Bacs	Community Infrastructure Levy	CIL Expenditure
Somerset County Council (Priorswood Library Contribution)	3000.00	No vat	3000.00	Bacs	Environmental and Open Spaces	Environmental / Community

Payee	Net	Vat	Total	How paid	Cost Centre	Cost Code
Amazon (Community Fridge Chalk Board and chalk pen)	36.95	No vat	36.95	Bacs	Community Infrastructure Levy	CIL Expenditure
Heathfield Window Cleaning Services (Cleaning of bus shelters and village signs on 20 th July and 5 th September 2022)	170.00	No vat	170.00	Bacs	Environmental and Open Spaces	Environmental / Community
To note payment of:						
<u>By BACS</u>						
				Bacs PAID		
<u>By Card</u>						
Amazon (Community Fridge Scales)	22.48	4.50	26.98	Debit card	Community Infrastructure Levy	CIL Expenditure
Amazon (Community Fridge Door Mats)	22.48	4.50	26.98	Debit card	Community Infrastructure Levy	CIL Expenditure
Screwfix (Community Fridge Locker)	83.32	16.67	99.99	Debit card	Community Infrastructure Levy	CIL Expenditure
Survey Monkey Subscription	384.00	No vat	384.00	Debit card	IT and Communications	Publicity
<u>Direct Debit</u>						
Invoice Tailored Auto Enrolment 8421 29/8/2022 (Pension administration)	12.00	2.40	14.40	DD PAID	Salary and Expenses	Workplace Pension Management
Invoice SWS 110743 2/9/2022 maintain gsuite	59.80	11.96	71.76	DD PAID	IT and Communications	Communications
Invoice SWS 110704 web-lite hosting (MM) and standard mailbox 20/8/2022	23.00	4.60	27.60	DD PAID	IT and Communications	Communications
Invoice SWS 110776 registration / renewal of .net domain westmonkton.net	22.00	4.40	26.40	DD PAID	IT and Communications	Website

Transfer between accounts

Nil

261/22 Other matters for report only – items for discussion - no decision

a) Items for next meeting agenda - by Monday 5th September 2022

Cllr Hall reported continued vandalism at the Country Park, 50 tree guards were destroyed which have since been fixed. Tiles are also being pulled off of the ridges of the Forest School structure. Looking into putting a metal cover on each of the ridges and anti-vandal paint. Quote expected from Benjamin Henry to be discussed at the next meeting.

Cllr Hall reported that a concise list of costs for completing the CP has been prepared and will be discussed at the next CP Working Group meeting on 3rd October.

Cllr Hall also reported that he had been approached by ITV and managed to get a broadcast about Somerset Wood.

Cllr Hope asked if the BACH gate padlock code had been changed. Cllr Gage confirmed that it had been changed.

Cllr Hope asked if a response had been received from SWT about vehicles being driven down footpaths to empty bins. Clerk shared the response received.

Cllr Hope shared a request to have more bus stops on Bridgwater Road, in the location of ATS.

Cllr Besley shared pictures of a number of signs in the Parish that need to be amended now that the Creech Castle works are complete. Clerk to relay the information to Andy Coupe at SCC.

Cllr Besley reported that some concern had been raised from a member of the public about the visibility of the green lights on the Taunton side of the pedestrian crossing near Mead Way. The louvres need to be reinstated on Taunton side of Mead Way crossing.

Cllr Gage reported that the drains at New Cross have not been cleared. Cllr Haskins reported that work to the surface of School Road still needed doing and that there are a number of pot holes in the Parish that need looking at. Clerk to raise issues with SCC Highways.

Cllr Gage reported that the litter bin at new cross was not emptied for a month.

Cllr Haskins reported that the oak posts at New Cross have rotten off and need replacing. Clerk to ask the Lengthsman to take a look.

Cllr Ellis expressed her disappointment that the polling station for the Neighbourhood Plan referendum was the Rugby Club rather than the Village Hall.

262/22 Dates of forthcoming meetings:

Parish Council:

Second Tuesday in the month (Business focused meeting)

2022: 11th Oct, 8th Nov, 13th Dec.

Fourth Tuesday in the month (Community / project focused meeting)

2022: 25th Oct, 22nd Nov.

Audit Working Party: 21st October 2022 at 9.30am (Virtual)

Annual Parish Meeting: TBC March 2023

BACH committee: 4th October 2022 at 7pm

Budget and Precept Working Party 15th November 2022 at 7pm

Meeting finished at 10.20pm



Signed Chairwoman:

Date: 11th October 2022