



West Monkton Parish Council

## ADOPTED

Minutes of the meeting of the Parish Council held on Tuesday 25<sup>th</sup> October 2022 at 7.00pm.

**Present:** Cllrs Cavill (from 7.30pm), Ellis, Gage, Haskins, and Tully .

**In attendance:** Mrs A Shepherd, Clerk, Mrs K Welsh, Assistant Clerk Community (via Zoom), Andrew Williams, Creech St Michael Parish Council Clerk and 1 member of the public.

### **280/22 To receive any apologies (with reasons), introductions with responsibilities**

Apologies were received from Cllrs Elliston, Hope, Hall and Besley.

### **281/22 To note**

- a) Declarations of Interest: No change.
- b) Dispensation Requests: None
- c) Amendments to the Register of Disclosable Pecuniary Interest: None had been notified to the Clerk.

### **282/22 To adopt the minutes of the Parish Council meeting on 11<sup>th</sup> October 2022**

The minutes from the Meeting of the Parish Council on 11<sup>th</sup> October 2022, having been previously circulated, were taken as read. It was resolved to adopt the minutes of the Parish Council meeting on 11<sup>th</sup> October, proposed by Cllr Gage, seconded by Cllr Ellis and agreed by show of hands.

### **Public Question Time**

Andrew Williams, Clerk at Creech St Michael Parish Council introduced himself.

A member of the public attended the meeting and provided an overview of a proposal to update the model solar walk along the canal. This would include tidying up the planets, making it more user friendly and adding QR codes and a website. The South Somerset Astronomy Society are supportive of the proposal and have indicated that £5k of grant funding is available. In addition to West Monkton, Creech St Michael and North Petherton Councils will be contacted to request their support.

Cllr Gage reported that there are many potholes in the Parish that need repair. Cllr Haskins confirmed that he has reported many potholes on the SCC website but it would appear that SCC Highways are only fixing the large / bad pot holes. Cllr Haskins raised the condition of School Road.

Member of the public to contact the Clerk to request that an item is added to the agenda for a future PC meeting so that the proposal can be given full consideration.

Clerk to continue to chase SCC Highways for an update on when work is scheduled to take place on School Road.

### **283/22 Planning**

#### **a) To consider planning applications received**

48/22/0047 Various external and internal refurbishments to include façade treatments and customer lobbies at the Car Dealership, Bridgwater Road, Bathpool (amendments to application)

The Parish Council has no further comments to make in respect of the application.

**b) To note that Planning decisions made are available on SW+T Council website filed under the application number**  
Noted

### **284/22 Local Government Reorganisation update**

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Clerk confirmed that the proposed response to the LCN consultation has been submitted following neighbouring Parish Councils being contacted and many of them expressing their support for the alternative proposed LCN. Some of the Parish Councils are taking the alternative proposed LCN through their November PC meetings before formally writing to confirm their support.

### **285/22 MH Developments**

#### **a) MH2 update**

No update; response awaited from Persimmon / Redrow following request for a meeting.

#### **b) MH1 Update;**

No update; response awaited from Persimmon in respect of the supporting information requested for the S106 variation application to aid the PC preparing a full response to the application.

#### **c) Sports Pitches Update**

As above.

#### **d) Hartnells Farm Development Update**

Cllr Haskins reported that the area for the play park has been cleared but construction has not commenced. Clerk confirmed that an update has been requested from Persimmon.

### **286/22 Neighbourhood Plan Update**

Cllr Tully reported that the Plan went before SWT Full Council this evening and was accepted. All Councillors were in support. The Plan will now be made.

Clerk confirmed the actions that are being taken to arrange a thank you gift for Kelvin Tutill. WMPC to contribute £100.00 towards a gift jointly with CFPC.

### **287/22 Community Development Projects**

#### **a) CIL Projects:**

##### **Speed Indicator Device: Update**

Clerk confirmed that the SID is currently at Goosenford. New SID brackets have been received and the SID will next be installed on the ERR.

##### **Land next to new Primary School: Update**

Clerk confirmed that she had responded to Persimmon / Redrow to confirm that the PC would like to use the land for a Community Garden. The proposal is now making its way through Persimmon / Redrow to agree the terms of a lease of the land for that purpose.

##### **BACH Storage Container: Update**

Cllr Haskins reported that work to create a level surface for the container took place last week prior to its delivery on Thursday. The container is in very good condition inside and out and it doesn't require painting. It was agreed that reflectors should be purchased for the corner of the container so that it is visible when it is dark.

Cllr Gage outlined a proposal to add insulation, flooring and shelving to the container. The cost for materials is no more than £1200.00. It was proposed by Cllr Tully, seconded by Cllr Ellis and agreed with all in favour to purchase the materials required.

Cllrs Gage and Haskins to proceed with the works once the materials are available.

Clerk to order rechargeable LED lights for the inside of the storage container.

### **288/22 Country Park Update**

Cllr Cavill reported that a Remembrance Day service is being coordinated by Jo Pearson and will take place at 2pm on 11<sup>th</sup> November.

The Kings Coronation was discussed. Assistant Clerk Community to source some flags in addition to the bunting previously discussed.

### **289/22 Environmental**

#### **a) Climate Initiative Programme update**

The report confirming levels of engagement on the West Monkton Parish Council Facebook Page was shared and its contents noted.

Clerk confirmed that an overview of the updated programme will take place at a November Parish Council meeting.

## **290/22 Community**

### **a) Update**

Assistant Clerk Community provided some updates on projects including:

Community Fridge – there were some negative comments on Facebook over the weekend following a post being added about the food that was available in the fridge on Sunday. A quote for CCTV has been received but it will cost over £1000. It was agreed to monitor the situation for now and not proceed with installing CCTV for the moment.

Food Parcel request – a member of the community has been in contact asking for a food parcel. The PC agreed to fund a parcel with expenditure up to £150.00 for the family. The contents of the parcel to be based on need and where possible the family to be given a parcel of available items from the community fridge and the purchased parcel be used to supplement it.

Warm Places – Assistant Clerk Community shared a proposed schedule where locations in the parish will be open for use by the public during the winter as warm spaces. The schedule includes Tacchi Morris, the Village Hall and Bathpool Chapel as well as the BACH. Assistant Clerk Community confirmed that she had applied to SWT to get the BACH a food hygiene rating as part of the Community Fridge rating, this will enable warm food like soup to be made available as well as community café items. Assistant Clerk Community suggested the purchase of some upholstered chairs and tables for the BACH lobby which could be used whilst the rooms in use. The cost for each set of two chairs and a table is in the region of £350.00. It was agreed to proceed with ordering 3 sets.

Assistant Clerk Community to print, deliver and display the flyers confirming the schedule of when the warm places are available in the Parish.

The cost of providing the Community Café was discussed. It was agreed that the costs of doing so would be covered by BACH funds using the £500.00 set aside in its budget for Community Events / Initiatives.

Community Quiz – Assistant Clerk Community confirmed that 40 people are booked in for the Community Quiz on 2<sup>nd</sup> November. A quiz master is needed. Cllr Haskins to follow this up.

### **b) Community Garden update**

In the absence of Cllr Elliston it was agreed to defer this item.

### **c) Community Transport update**

In the absence of Cllr Elliston it was agreed to defer this item.

### **d) Stay and Play Group: Approval of Risk Assessment and Safeguarding Policy**

Assistant Clerk Community provided an overview of the Risk Assessment and Safeguarding prepared for the Stay and Play Group. The group will start on Thursday 3<sup>rd</sup> November. It was proposed by Cllr Ellis, seconded by Cllr Gage and agreed with all in favour to approve the Risk Assessment and Safeguarding Policy.

## **291/22 Other matters for report only – items for discussion - no decision**

### **a) Items for next meeting agenda - by Monday 31<sup>st</sup> October 2022 or 14<sup>th</sup> November 2022**

Cllr Haskins reported that he and Cllr Tully attended the A358 Dualling Community Forum.

Clerk reported that the posts in Agin hills Play Park have been replaced and that the warning lights at the Tudor Park Crossing Point are scheduled to be installed around mid-November.

Cllr Haskins reported that the bus shelter near the Spital Allotments has been removed. The wall can now be built, stone needs to be sourced.

Cllr Cavill reported that the Neighbourhood Plan was applauded by SWT and is being used as an exemplar plan by other parishes.

## **292/22 Dates of forthcoming meetings:**

Parish Council:

Second Tuesday in the month (Business focused meeting)

2022: 8th Nov, 13th Dec.

Fourth Tuesday in the month (Community / project focused meeting)

2022: 22nd Nov.

Audit Working Party: 20<sup>th</sup> January 2023 at 9.30am (Virtual)

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Annual Parish Meeting: TBC March 2023  
BACH committee: 19<sup>th</sup> January 2023 at 7pm  
Budget and Precept Working Party: 29<sup>th</sup> November 2022 at 7pm

Meeting finished at 8.10pm



Signed Chairman:

Date: 8<sup>th</sup> November 2022

Draft - Redacted