



West Monkton Parish Council

ADOPTED

Minutes of the virtual meeting of the Parish Council held on Friday 23rd April 2021 at 6.00pm.

Present: Cllrs Besley, Cavill, Ellis, Elliston, Gage, Hall, Hope and Haskins.

In attendance: Mrs A Shepherd, Clerk, Mrs T Cavill, Assistant Clerk and one members of the public.

54/21 To receive any apologies (with reasons), introductions with responsibilities

Apologies were received from Mr K Perry, Flood Warden, Kelvin Tutill, NP Delivery Group Chairman, Cllr Andrew Pritchard, District Councillor and Cllr David Fothergill, County Councillor

55/21 Declarations of Interest, Dispensation Requests, amendments to the Register of Disclosable Pecuniary Interest

a) Declarations of Interest: No change.

b) Dispensation Requests: None

c) Amendments to the Register of Disclosable Pecuniary Interest: none had been notified to the Clerk.

56/21 To adopt the minutes of the last meeting of the Parish Council on 9th March 2021

The minutes from the previous meeting of the Parish Council on 9th March 2021, having been previously circulated, were taken as read. It was resolved to adopt the minutes of the Parish Council meeting on 9th March, proposed by Cllr Hall, seconded by Cllr Cavill and all agreed by show of hands.

Public Question Time

Cllr Besley raised the land next to the school and asked if any further work would be undertaken by the Parish Council including moving some soil and spraying brambles.

Cllr Cavill to seek the permission of SCC.

Cllr Besley raised the overgrown hedge on left hand side of the A38 from the canal bridge to the Mill public house, the pavement is impassable with a pushchair forcing pedestrians into the road. It was noted that a long term solution to the problem could be explored when the A38 is closed for the Creech Castle Junction Improvement Works.

Assistant Clerk to report issue to Claire Thackray at SWT and suggest that both side of the road need cutting.

Cllr Besley, summarised issues reported to him from members of the public about cars travelling too fast on Bawler Road and Hardys Road. The possibility of adding suitable temporary speed enforcement signs was identified as a short term solution until the roads are adopted by SCC.

57/21 Planning

a) To consider recommendations from the WMPC Planning committee on applications received by 6th April 2021 (listed on SW+T Council website); and to consider any others to date

The following recommendations from the WMPC Planning Committee on 6th April were considered. It was resolved to approve the recommendations for submission, proposed by Cllr Gage, seconded by Cllr Elliston and all agreed by show of hands.

48/21/0015/VSC Variation to Section 106 agreement to enable the sale and storage of food and drink goods for consumption off the premises at The Range, Unit 1 Taunton Retail Park, Hankridge Way, Taunton. The Parish Council has no comment to make.

48/21/0013 Removal of tarmac surface tennis court and fencing and formation of riding arena with regrading works at Glebe Court, Church Hill, West Monkton. The Parish Council support the grant of the application, with the proviso that all lighting must be downlit and LED, hours should be restricted and no light must be left on all night (NP Dark Skies policy).

48/21/0017 Replacement of conservatory with the erection of a single storey extension to the rear of 60 Mead Way, Monkton Heathfield. The Parish Council supports the grant of this application.

48/21/0022 Erection of a single storey extension to the side of Mount Fancy, Greenway, Cheddon Fitzpaine. The Parish Council supports the grant of this application, it is in keeping with but subservient to the main building, and unobtrusive.

48/21/0012 Erection of carport at Greendale (formerly Tresco), Church Hill, West Monkton. The Parish Council supports the grant of this application, particularly noting that no trees will be lost in the process. NP policies would require all lighting to be LED and downlit. Installation of bird boxes and rainwater harvesting from the roof should be encouraged.

48/21/0020/T Application to re-pollard (on a regular basis) three Willow trees included in Taunton Deane Borough (West Monkton No.3) Tree Preservation Order 1998 at 9 Acacia Gardens, Bathpool (TD777). The Parish Council supports the grant of this application, noting that all pollarded material should be removed from the site to avoid risk of obstructing the waterway.

48/19/0065 Change of use of land from agricultural to canine activity training facility, provision of hardstanding, field shelter and alterations to access on land at Cherry Grove Rise, Yalway Road, West Monkton (amendments to original application).

The Parish Council continues to not support this application and reiterates all of the comments previously made in relation to the proposal on 7th February 2020.

The Parish Council makes the following observations in respect of the amendments that it has been asked to comment on:

- Despite the proposed addition of metal discs to the proposed fencing, the Parish Council has concerns that birds could still strike the fence, the collision could cause injury / mortality to the birds, such as raptors, which fly over the hedgerow and then drop chasing their prey and could crash into the fencing not expecting it to be there.
- The ecology and biodiversity of this site makes it unsuitable for what is proposed.

b) To note that Planning decisions made are available on SW+T Council website filed under the application number

Decisions noted.

It was noted that the planning enforcement in respect of The Croft, Yallands Hill had been resolved and the boundary fence reduced in height so that it is permissible.

Cllr Haskins summarised the meeting with Savills on 22nd April about the proposed regeneration of the former Taunton Land rover site. The proposals include regeneration of the site to include a Children's nursery, Pharmacy and Convenience Store. The Planning Application is expected to be submitted at the end of April / beginning of May. Savills have suggested a further meeting in due course to discuss the final details of the proposal.

58/21 Community

a) Community Website proposal and costs to build and maintain

Clerk outlined the discussions that had taken place with Somerset Web Services about the Community Website since the Planning Committee meeting on 6th April when the website was discussed.

Clerk confirmed that the domain name 'Monkton Matters' is currently available.

Clerk outlined the amended quote to build the Community Website received from Somerset Web Services. The potential costs of the services of Business All About You to maintain the website after build were outlined and discussed.

It was proposed by Cllr Hall, seconded by Cllr Cavill and agreed (one abstention, one vote against and the rest in favour) that the quote from SWS would be accepted and that the community website should be built with the name 'Monkton Matters'.

59/21 Finance

a) BACH Finance

Clerk summarised the BACH finance sheet to 31st March that was circulated in advance of the meeting.

b) AGAR

To adopt the Section 1 Annual Governance Statement 2020/2021.

c) AGAR

To adopt by separate minute the Section 2 Accounting Statements for 2020/21.

c) Quotes:

- Seed Initiative, estimated total cost circa £2000.00
Resolution to confirm delivery of Parish Seed Initiative in conjunction with M Elm and supported by Businessallaboutyou.
- Resolution to proceed with Parish Council insurance
End of three-year fixed fee at £1144 per annum. Renewal quote from BHIB 1178.30, another three year term. Came and Co stated that at present they can't beat the BHIB price – they say it would be about £1500.00.
Grants
- To note that there have been two enquiries about the £500 climate resilience grant, one for cavity wall insulation, one for other insulation.

d) Receipts and payments

Information relating to named, or otherwise identifiable, individuals is confidential and has been redacted in documents placed in the public domain

Receipts

Interest Lloyds	£0.29 on year end finance sheet
Nationwide	£ 3.22 on year end finance sheet
PSDF	£ 2.28 on year end finance sheet
Repayment from CF PC for postcrete (park signage)	£65.76 on year end finance sheet
Ex vat for trees from Soroptimists	£270.00 on April finance sheet

Payments

Bus shelter cleaning and litter picking

Mr A Pritchard, all his pay after tax => employee voluntary contribution to pension via Tailored auto-enrolment (£xx.xx to be paid by direct debit)) shown on bank statement

Tailored auto-enrolment pension contributions (£xx.xx to be paid by direct debit)) together

Clerks salary (after tax) £xx.xx to be paid by bacs

Asst Clerk (after tax) £xx.xx to be paid by bacs

HMRC month 1 £448.31 to be paid by bacs

Homeworkers allowance Clerk	£27.00 to be paid by bacs
Homeworkers allowance Assistant Clerk	£27.00 to be paid by bacs
Lengthsmans services	£284.84 to be paid by bacs (CIL -park signage)
B Turner: Allaboutyou work done in March	£162.50 to be paid by bacs (env)
A Shepherd Community Governance Yr 1/1st (Training)	£1575.00 to be paid by bacs, on yearend fin sheet
A Hooper tree work at CP	£320.00 to be paid by bacs (on year end fin sheet) (CP)
SALC Training x2 R Tully, A Hall (Training)	£45.00 to be paid by bacs (on year end fin sheet)
SWT dog bin emptying 4th quarter bin)	£829.44 to be paid by bacs (on year end fin sheet) (dog bin)
Clerks exp fourth quarter	£72.87 to be paid by bacs (GA)
Asst Clerks expenses fourth quarter	£28.17 to be paid by bacs (GA)
Wee Trees cherry for labyrinth	£324.00 to be paid by bacs (on year end fin sheet) (CPvol)
Mowgate clear playground	£336.00 to be paid by bacs (Sports and general)
Zoom subscription annual renewal	£119.90
Renewal of CCS membership	£100.00 to be paid by bacs
SWS (Deposit for Community Website)	£300.00

Any other invoices received before 23 April 2021 for invoice £ to follow, to be paid by bacs wherever possible

Connect Furniture T-M the other 50 % is awaited £3091.92 left to be paid by bacs (CIL)

Payments made since last meeting of WMPC- invoices dated before 31st March appear on year end finance sheet not April.

- To note: Payments made using debit card
Keep Britain Tidy – litter pickers and hoops x5 £111.05 +vat21.20 = £132.25
- To note payments by bacs/transfer:
Noticeboard Company UK Ltd, £1999.00, shipping £10.00 +vat £401.80 = £2410.80 (6-8 weeks delivery time) (on year end fin sheet)
SWT supply and install Barnsley Bin £486.06 +vat 97.21 = £583.27
Youth Club project payment to Spark Somerset for 2 x DBS checks £26.00 no vat (on year end fin sheet)
Nisbets cash register 249.99 +vat 49.99 for T-M refurb (on year end fin sheet)
Value lighting (LSE Retail Group Ltd) for T-M refurb 246.44 + 44.39 vat = 266.18 on year end fin sheet
- To note payment by direct debit
Invoice 9412 Monthly payment of £12.00 + vat £2.40 = £14.40 to Tailored Auto Enrolment, for the servicing plan (on year end fin sheet)
Tailored auto enrolment pension deductions: £77.17
Invoice SWS107876Monthly invoice £59.80 + vat £11.96 = £71.76 to Somerset Web Services (13 mailboxes) April fin sheet)

Cheque
Nil

e) WMPC Bank reconciliation

Bank reconciliation and budget check: please check on green financial sheet. Ask any questions by email. Bank reconciliation for 1st April is complete and balanced. Spreadsheet is completed to 31 March 2021 for year-end accounts.

General notes on spreadsheet

Each column heading is dated first of the month.

Each monthly receipt column is a snap shot of what has been received in the month prior to 1st of the month.

Each monthly expenditure column itemizes payment that will be made (i.e. paying the last month's bills) after 1st of the month. These are the monthly list of payments for approval.

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Bank statements for 1st of the month provide the figures shown on the financial sheet (bottom left - hand corner).

Specific notes for WMPC March financial sheet

WMPC Receipts

Shows receipts between 1 March and 31 Mar for year end, new financial year starts 1 April. Includes interest from three bank accounts

WMPC Expenditure

Grass cutting and dog bin emptying: Supply and install Barnsley litter bin plus three emptyings at Hyde Lane Canal bridge 486.06+vat97.21=£583.27. Dog bin emptying fourth quarter 691.20 +vat 138.24 = 829.44

Quote for grass cutting and dog bin emptying returned to SWT (Duncan Lane) altered from last year to cut grass every three weeks, empty dog bin once per week. Brings quote down to £6385.23: combined total budgeted for grass cutting (Env) and dog bins (db) is £6000.00.

Training: Community Governance Qualification payment of Yr1/2nd payment held over until July. No vat.

Communications: Som Web Services 59.80 +vat 11.96=71.76

Env: Business all about you (Bethan) 162.50 no vat

Clerks expenses fourth quarter and Asst Clerk expenses fourth quarter on April fin sheet.

CP vol Wee Trees invoice for 6 cherry trees £270.00 +vat 54.00, donated by Soroptimists for labyrinth (£270.00 received from Soroptimists)

Sports and General clear playground 280.00+vat56.00=£336.00

f) To note the meeting of the Audit Working Party (fourth quarter review) was held on Friday 23rd April 2021.

Noted

Resolution to adopt the receipts and payments report dated April 23rd 2021 in its entirety
Proposed by Cllr Hall, seconded by Cllr Ellis and all agreed by show of hands.

60/21 Other matters for report only

a) Items for next meeting agenda – by Monday 26th April 2021

Noted

Cllr Hope reported that a large aggregate lorries are delivering to the WRR site and that work appears to be well underway.

Cllr Cavill reported that there had been a change in members of the SWT Executive including new portfolio holders for Climate Change and Culture and a new Deputy Leader.

Cllr Gage requested clarification on the SWT position in relation to a poll regarding the unitary proposals. Cllr Cavill confirmed that SWT had sought advice and a decision about whether to proceed with a poll would be taken by Full Council on 30th April.

Cllr Ellis reported that the Spital Trust had expressed their thanks to the Parish Council for organising the deep clean of the vacant almshouse, which it is hoped will be let soon. Cllr Ellis also asked whether the spital bus shelter was proposed to be moved as part of the Hartnells Farm permitted works to the A3259. Assistant Clerk confirmed that the approved plans indicate that the bus shelter will be relocated a short distance.

61/21 Dates of forthcoming meetings

Parish Council:

Second Tuesday in the month

2021: 4th May (and APCM) (1 week earlier), 8th Jun (Hybrid meeting – public joining virtually), 13th Jul (face to face meetings return), 10th Aug, 14th Sep, 12th Oct, 9th Nov, 14th Dec

Planning Committee

First Tuesday in the month

2021: 27th April (1 week earlier), 1st Jun (Hybrid meeting – public joining virtually), 6th Jul (face to face meetings return), 3rd Aug, 7th Sep, 5th Oct, 2nd Nov, 7th Dec

Parish Surgery

Second Thursday in the month at 7pm

Audit Working Party: 23rd April 2021 at 9.30am (Virtual)

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West Monkton Virtual Parish Council meeting minutes 23rd April 2021

Annual Parish Meeting: 30th March 2022
BACH committee TBC
Budget and Precept Working Party November 2021 TBC

There being no further business, the meeting closed at 7.10pm.



Signed Chairman:

Date: 4th May 2021

Adopted - Redacted