



West Monkton Parish Council

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2nd June 2020

I hereby give notice that the meeting of West Monkton Parish Council will be held virtually via Zoom (Join Zoom Meeting <https://us02web.zoom.us/j/88365330063>) on **Tuesday 9th June 2020 at 7.00pm.**

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend, those on the Electoral Roll of the Parish may speak.

Amy Shepherd

Clerk to the Parish Council

AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities
- 2) To note:
 - a) Declarations of Interest
 - b) Dispensation Requests
 - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the last meeting of the Parish Council on 12th May 2020: **(R)**
- 4) To note Clerk's report and Assistant Clerk's report – no decisions. Written report only. Any comments by exception.
- 5) SCC report from Cllr D Fothergill – no decisions
- 6) SW+T Council reports from Cllrs Tully, Pritchard and Cavill - no decisions
- 7) Coronavirus Pandemic update
 - a) Update on Community Groups: Cllr Elliston
 - b) Update from Village AgentMeeting will be adjourned

Public Question Time

Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum. Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.

Meeting will reconvene

- 8) Planning:
 - a) To consider recommendations from the WMPC Planning committee on applications received by 2nd June 2020, (listed on SW+T Council website); and to consider any others to date **(R)**
 - b) To note that Planning decisions made are available on SW+T Council website filed under the application number
- 9) MH development
 - a) MH1: Update
 - i. Sports pitches
 - ii. Open Spaces Transfer / Management
 - b) Hartnells Farm Development: Update
 - c) Retail units: Update
 - d) MH2: Update
 - i. Joint Parish Panel arrangements
 - ii. To consider commissioning Createstreets to review SWT MH2 Masterplan

- e) Land South of Langaller House: Consultation response.
 - f) Feedback from Liaison Meeting with A Penna
- 10) Environmental
- a) Bus Shelter cleaning
 - b) Parish Signs
- 11) Reports, including recent developments, matters to consider and decisions to be made:
- a) Bathpool Flood Warden: Mr Kevin Perry
 - b) NP Delivery Group Chairman: Mr K Tutill
 - c) Councillors with roles of responsibility (not all Councillors will have a report to make)
 - Footpaths: Cllr Gage.
 - BACH: Cllr Gage.
 - Allotments: Cllr Haskins (Clerk) Neighbouring building works and boundary
 - Highways: Cllr Besley
 - Flooding: Cllrs Cavill and Hall
 - Safe Routes to School: Cllr Tully
 - Public Open Spaces, Recreation and Children's Play Areas: Cllrs Hope and Cavill
 - Community Liaison/Transportation: Cllr Elliston
 - d) Communications Report, recent email account hacking. Clerk.
 - e) GDPR: Nothing to report
 - f) WMPC Chairman: Cllr Haskins.
- Representatives on outside bodies/Response to Consultations:
- g) West Monkton Village Hall Management Committee; Cllr Tully to report
 - h) The Spital Trust: Cllr Ellis to report
 - i) Any other events at which WMPC was represented;
 - j) Consultations submitted
- 12) Assets
- a) Asset Register – Up to date
- 13) Annual Policy Review: Review of policies including: **(R)**
- a) Code of Conduct
 - b) Complaints / Disciplinary Procedure
 - c) Equality Policy
 - d) Grants Policy
 - e) Training Policy
 - f) Recruitment Policy
 - g) Financial Regulations
 - h) Standing Orders
- 14) Finance
- a) AGAR Section 2 Accounting Statements **(R)**
 - b) Quotes **(R)**
 - c) To receive receipts and payments, approve payments **(R)**
 - d) To note bank reconciliation and budget check, PC and BACH finance sheet for CP
 - e) Bank accounts
 - f) BACH finance
- 15) Other matters for report only – items for discussion - no decision
- a) Items for next meeting agenda – by Monday 6th July 2020

Confidential Session:

- 16) Country Park- progress update. Resolutions may be required **(R)**

- 17) Dates of forthcoming meetings:

Parish Council:

Second Tuesday in the month

2020: 14th Jul, 11th Aug, 8th Sept, 13th Oct, 10th Nov, 8th Dec.

Planning Committee

First Tuesday in the month

2020: 7th Jul, 4th Aug, 1st Sep, 6th Oct, 2nd Nov, 1st Dec.

Parish Surgery

Second Thursday in the month at 8.30 am (Currently suspended)

Audit Working Party: 17th July 2020 at 9.30am

Annual Parish Meeting TBC

BACH committee TBC

Budget and Precept Working Party November 2020.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

(R) = Resolution to be considered / required.