



West Monkton Parish Council

**Clerk to the Parish Council:** Mrs. A Shepherd **Assistant Clerk Community** Mrs. K Welsh

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**Parish Council website:** [www.westmonkton.net](http://www.westmonkton.net) **Monkton Matters website:** [www.monktonmatters.co.uk](http://www.monktonmatters.co.uk)

2<sup>nd</sup> August 2023

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 8<sup>th</sup> August 2023 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/81820025725>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend.

Amy Shepherd  
Clerk to the Parish Council

### AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities; Cllr Elliston, Mrs K Welsh, Assistant Clerk Community.
- 2) To note:
  - a) Declarations of Interest
  - b) Dispensation Requests
  - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of the Parish Council meeting on 25<sup>th</sup> July 2023 **(R)**
- 4) To note Clerk's report and Assistant Clerk (Community) report – no decisions.
- 5) Somerset Council report from Cllrs Fothergill and Cavill – no decisions

*Meeting will be adjourned*

### Public Question Time

*Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.*

*Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.*

*Meeting will reconvene*

- 6) Planning
  - a) To consider any planning applications (listed on Somerset Council website) **(R)**  
48/23/0026 Erection of a single storey extension to the side and rear of 66 Mead Way, Monkton Heathfield
  - b) To note that Planning decisions made are available on Somerset Council website filed under the application number
- 7) MH developments
  - a) MH2 Update; Feedback from Joint Meeting with CSM PC on 7<sup>th</sup> August.
  - b) MH1 Update; POS / Sports Pitch transfer update and feedback from meetings.
- 8) Highways Update;
  - a) Village Sign Review
- 9) Community
  - a) Update;
  - b) Community Events update. Plans for Dog Show on 3<sup>rd</sup> September.
- 10) Reports, including recent developments, matters to consider and decisions to be made:
  - a) Bathpool Flood Warden: Mr Kevin Perry.
  - b) Councillors with roles of responsibility (not all Councillors will have a report to make)

Footpaths: Cllr Gage  
BACH: Cllr Gage  
Highways: Cllr Besley  
Safe Routes to School: Cllr Tully  
Public Open Spaces, Recreation and Children's Play Areas: Cllr Hope  
Transportation: Cllr Elliston  
Country Park: Cllr Hall. Meeting with CFPC scheduled to take place on Monday 14<sup>th</sup> August at 7pm.

c) Communications Report: Update

d) GDPR Update;

Approve updated policies **(R)**

Representatives on outside bodies/Response to Consultations:

e) West Monkton Village Hall Management Committee; Cllr Tully to report

f) The Spital Trust: Cllr Ellis to report.

g) Any other events at which WMPC was represented;

h) Consultations:

None

#### 11) Finance

a) Finance Report including consideration of quotes, receipts and payments **(R)**

b) Budgeting Report (incorporating BACH accounts)

#### 12) Other matters for report only – items for discussion - no decision

a) Items for next meeting agenda - by Monday 4<sup>th</sup> September 2023 or Monday 18<sup>th</sup> September 2023

b) Dates to note over the next 14 days

#### 13) Dates of forthcoming meetings:

##### **Parish Council:**

**Second Tuesday** in the month (Business focused meeting)

2023: 12<sup>th</sup> Sep, 10<sup>th</sup> Oct, 14<sup>th</sup> Nov, 12<sup>th</sup> Dec

**Fourth Tuesday** in the month (Community / project focused meeting)

2023: 26<sup>th</sup> Sep, 24<sup>th</sup> Oct, 28<sup>th</sup> Nov.

**Audit Working Party:** 27<sup>th</sup> October 2023 at 9.30am (Virtual)

**Annual Parish Meeting:** TBC March 2024 at 7pm

**BACH committee** 19<sup>th</sup> September 2023 at 7pm

**Budget and Precept** TBC November 2023

**(R)** = Resolution to be considered / required.