



West Monkton Parish Council

Clerk to the Parish Council: Mrs. A Shepherd **Assistant Clerk:** Mrs. P A Cavill **Assistant Clerk Community** Mrs. K Welsh
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Parish Council website: www.westmonkton.net **Monkton Matters website:** www.monktonmatters.co.uk

8th June 2022

I hereby give notice that the meeting of West Monkton Parish Council will be held at Brittons Ash Community Hall on **Tuesday 14th June 2022 at 7pm.**

Members of the public are encouraged and welcomed to attend this meeting either in person or virtually. To join the meeting virtually please use this link: <https://us02web.zoom.us/j/87348401321>

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend, those on the Electoral Roll of the Parish may speak.

Amy Shepherd
Clerk to the Parish Council

AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities: Assistant Clerk (Community), Cllr Gage, SCC Cllr Fothergill.
- 2) To note:
 - a) Declarations of Interest
 - b) Dispensation Requests
 - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) To adopt the minutes of:
 - a) Parish Council meeting on 24th May 2022 (R)
 - b) BACH Committee meeting on 14th March 2022 (R)
- 4) To note Clerk's report, Assistant Clerk's report and Assistant Clerk (Community) report – no decisions.
- 5) Local Government Re-Organisation - update
- 6) SCC report from Cllrs Fothergill and Cavill – no decisions
- 7) SW+T Council reports from Cllrs Tully, Pritchard and Cavill - no decisions
- 8) Neighbourhood Plan Update; NP Delivery Group Chairman: Mr K Tutill / Assistant Clerk
- 9) West Monkton Village Hall; Application for grant funding from CIL
- 10) Chairman's Parish Asset Report

Meeting will be adjourned

Public Question Time

Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.

Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.

Meeting will reconvene

- 11) Planning
 - a) To consider any planning applications (listed on SW+T Council website) (R)
48/22/0031: Erection of a single storey extension to the front with various alterations at Ripattoni, Monkton Heathfield Road, Monkton Heathfield

48/22/0029: Outline application with all matters reserved, (except for access), for the erection of 4 No. business units, ancillary parking, landscaping, internal access roads and associated infrastructure and engineering works on land formerly known as White Cottage, The Hatcheries, Monkton Heathfield

- a) To note that Planning decisions made are available on SW+T Council website filed under the application number

12) Sports Pitches / BMX Track: Update

13) Community

- a) Queen's Platinum Jubilee celebrations in the Parish: Feedback
b) Community Fridge: Update
c) Tree planting in memory of Linda Cheetham

14) Reports, including recent developments, matters to consider and decisions to be made:

- a) Bathpool Flood Warden: Mr Kevin Perry.
b) Councillors with roles of responsibility (not all Councillors will have a report to make)
Footpaths: Cllr Gage
BACH: Cllr Gage: BACH Extension Update.
Highways: Cllr Besley
Water Resilience: Cllrs Cavill and Hall
Safe Routes to School: Cllr Tully
Public Open Spaces, Recreation and Children's Play Areas: Cllr Hope
Transportation: Cllr Elliston
c) Communications Report: Update – Clerk.
d) GDPR – Nothing to report.
e) WMPC Chairman: Cllr Haskins.

Representatives on outside bodies/Response to Consultations:

- f) West Monkton Village Hall Management Committee; Cllr Tully to report
g) The Spital Trust: Cllr Ellis to report.
h) Any other events at which WMPC was represented.
i) Consultation responses to be developed / approved for submission:
A358 Dualling Scheme Supplementary Consultation – Deadline 26th June.
CGR Second Consultation (14th June – 26th July)

15) Annual Policy Review: Review of policies including: **(R)**

Risk Assessment and Management
Complaints / Disciplinary Procedure
Equality Policy
Training Policy
Recruitment Policy
Working Party Protocol
Volunteering Policies

16) Clerk's Roles Proposal **(R)**

17) Finance

- a) BACH Finance to 31st May 2022
b) Quotes **(R)**
c) To receive receipts and payments, approve payments **(R)**
d) To note bank reconciliation and budget check
e) Bank accounts

18) Other matters for report only – items for discussion - no decision

- a) Items for next meeting agenda - by Monday 20th June 2022 or Monday 4th July 2022

Confidential Session:

(Due to confidential lease negotiations being discussed)

19) Country Park. Lease update

(Due to confidential negotiations with the Developer)

20) MH1 POS adoption and Sports Pitches transfer: Update

21) Dates of forthcoming meetings:

Parish Council:

Second Tuesday in the month (Business focused meeting)

2022: 12th Jul, 9th Aug, 13th Sep, 11th Oct, 8th Nov, 13th Dec.

Fourth Tuesday in the month (Community / project focused meeting)

2022: 28th Jun, 26th Jul, 23rd Aug, 27th Sep, 25th Oct, 22nd Nov.

Audit Working Party: 22nd July at 9.00am (Virtual)

Annual Parish Meeting: TBC March 2023 at 7pm

BACH committee 20th September 2022 at 7pm

Budget and Precept TBC November 2022

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

(R) = Resolution to be considered / required.