



West Monkton Parish Council

Brittons Ash Community Hall (BACH) Committee Meeting
20th December 2021 at 7.00pm at the BACH

AGENDA

1. Apologies
Richard and Jane Doble
2. To approve the minutes of the BACH Committee meeting on 20th July 2021
3. Matters arising from the minutes
4. To discuss Covid-19 regulations, cleaning arrangements etc
5. To receive an update regarding bookings
6. To discuss keys
7. To discuss storage
8. To discuss purchasing new equipment including:
 - Mugs for kitchen
 - New Hoover for cleaner
 - Full length mirror in ladies toilets
9. To consider developing an inventory of equipment / items in the kitchen
10. To receive a finance update
11. Utility supplies update
12. To review hire charges
13. To discuss whether any amendments are required to the Key Holder Agreement or Terms and Conditions of Hire
14. Urgent matters for report
15. Date of the next meeting – TBC – March 2022

Clerk to the Parish Council

Amy Shepherd

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